

The University of British Columbia
Faculty Executive Committee

May 8, 2019
4:00 to 6:00 pm
Minutes

Attendance: Dr. Dermot Kelleher, Dr. Joseph Anthony, Dr. Francois Benard, Dr. Ed Conway, Ms. Leanne Denis, Ms. Shanda Jordan Gaetz, Dr. Martin Gleave, Dr. Joerg Gsponer, Dr. Cheryl Holmes, Dr. Maria Hubinette, Dr. Allan Jones, L. Kang, Dr. Mieke Koehoorn, Dr. Claudia Krebs, Dr. D. Money, Dr. Robert McMaster, Dr. Robert McMaster, Dr. Gurdeep Parhar, Dr. Alex Scott (for Ms. Sue Murphy), Dr. Amil Shah, Mr. Michael Shakespeare, Dr. Ravi Sidhu, Dr. Tricia Tang, Dr. Wyeth Wasserman, Dr. Bruce Wright

Regrets: Dr. Aslam Anis, Dr. Jehannine Austin, Dr. Bruce Forster, Dr. Blair Leavitt, Mr. John Liu, Dr. Nicholas Monfries, Dr. Edwin Moore, Dr. Alice Mui, Ms. Carlie Sanford, Dr. Teresa Tsang, Ms. Cindi Valensky, Ms. Katie White, Dr. Paul Winwood, Dr. Roger Wong

Guests: Ms. Jennifer Golinski, Dr. Martin Ginis, Ms. Seanna Martin, Dr. Samantha Reid, Dr. Shahin Shirzad

Locations: DHCC 11268 with videoconferencing to LSC 1312CMR; Jones Portable & Wright Portable

The Dean called the meeting to order at 4:02 pm.

1.0. CALL TO ORDER AND REVIEW OF AGENDA – DR. D. KELLEHER

2.0. APPROVAL OF MINUTES FROM MAR 19, 2019 – DR. D. KELLEHER

Motion: That the Faculty Executive approve the minutes from the Mar 19, 2019 meeting.

MOTION: Dr. B. Forster

SECONDED: Dr. M. Gleave

CARRIED

3.0. BUSINESS ARISING AND REPORT OF THE DEAN – DR. D. KELLEHER

The Dean's report was reviewed, as circulated.

4.0. REFUGEE MD APPLICANTS – DR. S. SHIRZAD

The revised refugee MD applicant policy change is presented below. University Counsel is supportive of the proposed changes.

"We regret that we are unable to admit international students, however, we will accept applications from persons with refugee status in Canada. Admission will be contingent on attaining permanent residency in Canada and providing proof of this status to the MD Admissions Office two weeks prior to the start of classes. A one year deferral can be

requested if a refugee status applicant is unable to provide proof of permanent residency within the above stated timeframe. All deferrals are made at the discretion of the MD admissions office."

Motion: That the Faculty Executive approve the policy change recommendations pertaining to refugee MD applicants

MOTION: Dr. C. Holmes

SECONDED: Dr. M. Hubinette

CARRIED

5.0. POSTGRADUATE MEDICAL EDUCATION UPDATE & MISSION STATEMENT – DR. R. SIDHU

The UBC Faculty of Medicine's next full PGME accreditation review will be March 1 – 6, 2020. As the accountable office, reporting structure and responsibilities of the PGME office were reviewed, as well as the accreditation timeline. The proposed PGME mission statement was brought forward for approval:

"The Faculty of Medicine supports Postgraduate Medical Education trainees, residency programs, faculty and staff in achieving educational success, including aligning training programs in a manner that fits societal needs, through leading innovative practices to enhance, integrate and extend programs; and strategically engaging our partners in the provincially distributed training model."

It was subsequently suggested and generally agreed upon that explanatory notes be added to further clarify elements of the mission statement as needed.

Motion: That the Faculty Executive approve the proposed PGME mission statement

MOTION: Dr. B. Forster

SECONDED: Dr. W. Wasserman

CARRIED

6.0. FINANCE COMMITTEE ANNUAL REPORT – MR. M. SHAKESPEARE

The Finance Committee annual report was reviewed as circulated. Key achievements from the 2018/2019 academic year were highlighted, including the successful completion of the FoM Finance team re-organization; successful constitution, disbandment and re-constitution of the Finance Advisory Support Team; as well as ongoing support of UBC procurement modernization initiative, IRP, and Workday implementation process. The Committee is working with the Health Professions office to encourage HP student representation on the Committee.

Motion: That the Faculty Executive receive the Finance Committee Annual Report

MOTION: Dr. M. Gleave

SECONDED: Dr. C. Holmes

CARRIED

7.0. PROFESSIONALISM ANNUAL REPORT – DR. G. PARHAR

The Annual Report on Professionalism for 2018 was presented as circulated. The office is responsible for:

- Management of Complaints and Concerns
- Advice and Consultations to Address Professionalism Breaches and Harassment Complaints
- Guidance on Education, Policy and Procedures to Promote Professionalism, Diversity, Equity and Inclusion
 - Education
 - Policies and Procedures for Professionalism, Diversity, Equity and Inclusion
 - Relationships with Stakeholders External to the Faculty of Medicine

Achievements and key metrics for each of the above areas were reviewed and discussed.

Motion: That the Faculty Executive receive the 2018 Annual Report on Professionalism

MOTION: Dr. C. Holmes

SECONDED: Dr. P. Winwood

CARRIED

8.0. CURRICULUM CHANGE PROPOSALS –MS. J. GOLINSKI, DR. S. REID

Five category 2 proposal to revise language requirements was brought forward for approval.

- Neuroscience
- BMEG 101, 102, 210, 245, 370, 371, 457
- BMEG 201
- BMEG 501
- RPDS

Motion: That the Faculty Executive approve the Category 2 curriculum changes in aggregate.

MOTION: G. Parhar

SECONDED: Dr. P. Winwood

CARRIED

One Category 1 change pertaining to courses BMEG 580 and 581 were brought forward for approval. The proposal is intended to convert the successful pilots to permanent courses.

Motion: That the Faculty Executive approve the Category 1 BMEG 580, 581 curriculum changes.

MOTION: G. Parhar

SECONDED: Dr. P. Winwood

CARRIED

9.0. CENTRE FOR BLOOD RESEARCH (CBR) EXTERNAL REVIEW – DR. E. CONWAY

The UBC Centre for Blood Research is a Senate approved centre established in 2002. CBR’s mission is “to use a broad range of basic science, biotechnological, engineering and clinical investigative approaches to study blood and blood-related processes to improve health” and has 3 main categories of activities: education, training and research. Governance structure and membership were reviewed. The external review was conducted in Oct/Nov 2013. Feedback was very positive overall. Recommendations were reviewed and discussed.

Motion: That the Faculty Executive receive the Centre for Blood Research External Review and Response.

MOTION: Dr. R. McMaster

SECONDED: Dr. F. Bernard

CARRIED

10.0. CENTRE FOR CHRONIC DISEASE PREVENTION & MANAGEMENT (CCDPM) – DR. K. MARTIN GINIS

The revised proposal to establish the Centre for Chronic Disease Prevention & Management as a FoM Research Centre was brought forward for approval following a request from FEX to incorporate FTE information. In the ensuing discussion, it was noted that the FTE information was still deficient. It was then proposed that the motion be amended to reflect conditional approval of CCDPM.

Motion: That the Faculty Executive approve the establishment of CCDPM as a Faculty of Medicine research centre contingent upon Dean’s approval of final Centre membership.

MOTION: Dr. R. McMaster

SECONDED: Dr. F. Benard

CARRIED

11.0. ANY OTHER BUSINESS – ALL

Motion: That the Faculty Executive adjourn the meeting.

MOTION: Dr. R. McMaster

SECONDED: Dr. F. Benard

CARRIED

MEETING ADJOURNED AT 5:45PM