

The University of British Columbia
Faculty Executive Committee

September 17, 2019
4:00 to 6:00 pm
Minutes

Attendance: Dr. Roger Wong, Dr. Aslam Anis, Dr. Joseph Anthony, Dr. Sarah Brears, Dr. Ed Conway, Ms. Alexis Davis, Dr. Bruce Forster, Ms. Shanda Jordan Gaetz, Dr. Martin Gleave, Dr. Joerg Gsponer, Mr. Kazuko Hiroe, Dr. Cheryl Holmes, Dr. Maria Hubinette, Dr. Michael Hunt, Dr. Darryl Knight, Dr. Mieke Koehoorn, Dr. Claudia Krebs, Dr. Nicholas Monfries (for Dr. Alana Fleet), Dr. Edwin Moore, Dr. Alice Mui, Dr. Amil Shah, Dr. Ravi Sidhu, Dr. Tricia Tang, Dr. Paul Winwood, Dr. Bruce Wright

Regrets: Dr. Francois Benard, Ms. Leanne Denis, Dr. Dermot Kelleher, Dr. Blair Leavitt, Dr. Robert McMaster, Dr. Robert McMaster, Dr. Deborah Money, Ms. Sue Murphy, Mr. Zach Sagorin, Ms. Cindi Valensky, Ms. Katie White

Guests: Mr. James Beresford, Ms. Jennifer Golinski, Dr. Andrea Townson

Locations: DHCC 11268 with videoconferencing to LSC 1312 CMR; RADs Portables

The Executive Associate Dean, Education, called the meeting to order at 4:02 pm.

1.0. CALL TO ORDER AND REVIEW OF AGENDA – DR. R. WONG

2.0. APPROVAL OF MINUTES FROM MAY 8, 2019 – DR. R. WONG

Motion: That the Faculty Executive approve the minutes from the May 8, 2019 meeting.

MOTION: Dr. A. Anis

SECONDED: Dr. J. Anthony

CARRIED

3.0. BUSINESS ARISING AND REPORT OF THE DEAN – DR. R. WONG

The Dean's report was reviewed, as circulated.

4.0. DISTRIBUTED PROGRAM PLANNING COMMITTEE (DPPC) ANNUAL REPORT – MS. J. GOLINSKI

The DPPC 2018/2019 annual report was reviewed as circulated. Key activities in the past year included discussions around:

- MD Undergraduate Program (MDUP) expansion budget
- MD Undergraduate Program financial statements
- DPPC Terms of Reference (minor revisions)
- MDUP accreditation updates
- Faculty of Medicine Strategic Plan update

Motion: That the Faculty Executive receive the 2018-2019 Distributed Program Planning Committee Annual Report (DPPC Report to FEX 20190917 FINAL).

MOTION: Dr. C. Holmes

SECONDED: Dr. J. Anthony

CARRIED

5.0. UNDERGRADUATE MEDICAL EDUCATION COMMITTEE (UGMEC) ANNUAL REPORT – DR. C. HOLMES

The Undergraduate Medical Education Committee Annual Report: 2018 - 2019 was reviewed as circulated. Progress pertaining to each of the six goals from the previous academic year was discussed. Four overarching goals were identified for the coming year:

- Review & revise UGME Program Mission and Goals
- Address any outstanding concerns raised by Accreditation
- Identify opportunities to collaborate with Education Pillar Objective 4
- Review the recommendations and develop an implementation plan for the finding of the Curriculum Review Working Group

Faculty Executive acknowledged the UGMEC for the committee's work to date as well as the joint effort and support of Faculty leadership throughout the UGME accreditation process.

Motion: That the Faculty Executive receive the UGMEC Annual Report: 2018 – 2019 (UGMEC Annual Report 2018 - 2019 final UGMEC approved3).

MOTION: Dr. C. Holmes

SECONDED: Dr. A. Shah

CARRIED

6.0. UGMEC TERMS OF REFERENCE – DR. C. HOLMES

Proposed changes to the UGMEC TOR were reviewed as circulated. Highlights:

- Addition of Assistant Dean, Postgraduate Medical Education to Ex-officio voting membership
- Change of two elected clinical faculty members (voting) to appointed
- Minor language revisions

Motion: That the Faculty Executive approve the proposed UGMEC Terms of Reference changes (UGME Committee TOR - 2019-06-17 revisions)

MOTION: Dr. C. Holmes

SECONDED: Dr. J. Anthony

CARRIED

7.0. UGME LEARNING ENVIRONMENT AND MISTREATMENT REPORTING BACK – DR. C. HOLMES

An action-oriented approach has been taken to address mistreatment-related issues and/or incidents from fall of the previous academic year. Learners are able to report incidents through a number of ways. The Office of UGME oversees all anonymous reports and with collaboration and support from senior leadership, has dealt with a significant number of reports since August 2018. Levels of intervention as well as a detailed list of possible approaches were shared. Heads and Directors expressed interest in being involved in every step of the way. The Dean's Task Force on respective

environments is also helping to support additional proactive strategies at a broader level and facilitate cultural change in the Faculty. Health Authority interface and information-sharing with respect to the learning environment and mistreatment process is currently being explored. Faculty members were encouraged to promote & explore the list of relevant faculty development resources presented.

8.0. CURRICULUM CHANGE PROPOSALS – MS. J. GOLINSKI

Six Category 1 proposals were brought forward for approval:

- Graduate Certificate in Primary Health Care
- Master of Physical Therapy
- Master of Occupational Therapy
- SURG 517
- INDE 453 deletion
- PHYL deletion

Motion: That the Faculty Executive approve the proposed Category 1 curriculum changes in aggregate.

MOTION: Dr. J. Anthony

SECONDED: Dr. A. Anis

CARRIED

Five category 2 proposals were brought forward for approval:

- SURG 560
- SURG 512
- SURG 542
- Master of Global Surgical Care program description
- INDE 451
- OBST 506
- MIDW

Motion: That the Faculty Executive approve the proposed Category 2 curriculum changes in aggregate.

MOTION: Dr. B. Forster

SECONDED: Dr. J. Anthony

CARRIED

9.0. ANY OTHER BUSINESS – ALL

Motion: That the Faculty Executive adjourn the meeting.

MOTION: Dr. M. Gleave

SECONDED: Dr. A. Shah

CARRIED

MEETING ADJOURNED AT 5:05PM