

*The University of British Columbia  
Faculty Executive Committee*

January 19, 2021  
4:00 to 6:00 pm (Virtual Meeting)  
Minutes

Attendance: Dr. Dermot Kelleher (Chair), Dr. Mike Allard, Dr. Aslam Anis, Dr. Joseph Anthony, Dr. Francois Benard, Mr. James Beresford, Dr. Sarah Brears, Ms. Alexis Davis, Dr. Allison Eddy, Dr. Bruce Forster, Dr. Martin Gleave, Ms. Jenn Golinski, Dr. Joerg Gsponer, Ms. Kazuko Hiroe, Dr. Cheryl Holmes, Dr. Maria Hubinette, Dr. Michael Hunt, Dr. Cecilia Jevitt, Ms. Shanda Jordan-Gaetz, Dr. Darryl Knight, Dr. Chris Lovato, Dr. Daphne Lu, Dr. Brenna Lynn, Dr. Robert McMaster, Dr. Edwin Moore, Dr. Alice Mui, Ms. Sue Murphy, Ms. Cristina Rubino, Dr. Amil Shah, Dr. Ravi Sidhu, Dr. Tricia Tang, Dr. Wyeth Wasserman, Dr. Paul Winwood, Dr. Michelle Wong, Dr. Roger Wong, Dr. Bruce Wright

Regrets: Ms. Leanne Denis, Ms. Cindi Valensky, Ms. Katie White

Guests: Dr. David Granville, Dr. Pierre Guy, Dr. Suzanne Huot, Dr. Teresa Liu-Ambrose, Dr. Anita Palepu, Dr. Fabio Rossi, Dr. David Wilson

Locations: Virtual via Zoom

Note: Electronic voting was conducted in real time using Qualtrics.

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The Dean called the virtual meeting to order at 4:00 PM.

**1.0. CALL TO ORDER AND REVIEW OF AGENDA – DR. D. KELLEHER**

**2.0. APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 17, 2020 – DR. D. KELLEHER**

**MOTION:** That the Faculty Executive approve the minutes of the Nov 17, 2020 meeting as circulated.

**MOTION:** Dr. A. Eddy

**SECONDED:** Dr. E. Moore

**CARRIED**

Revision made to correct a typo. Minutes accepted with this minor revision.

**3.0. BUSINESS ARISING AND REPORT OF THE DEAN – DR. D. KELLEHER**

The Dean's report was reviewed, as circulated.

**4.0. CURRICULUM PROPOSALS – VARIOUS PRESENTERS**

The following curriculum proposals were presented to the Faculty Executive for approval:

- Category 1 Proposals
  - 4.1 MEDD 441



**MOTION:** Dr. R. McMaster

**SECONDED:** Dr. C. Krebs

**CARRIED**

A question was raised inquiring if the BRC faculty will teach in the SBME once they have been integrated. It was clarified that most of the BRC faculty members have a home department and they now have an affiliate position with SBME. As such, each member has an individual agreement on how the teaching load will be split between their home department and SBME.

**6.0. CENTRE FOR HIP HEALTH AND MOBILITY (CHHM) EXTERNAL REVIEW – DR. D. GRANVILLE, DR. P. GUY, DR. D. WILSON, DR. T. LIU-AMBROSE**

The Center for Hip Health and Mobility External Review was presented as circulated. The review was conducted in September 2020. Key strengths of the Centre include:

- Research productivity;
- Research impact and knowledge translation capabilities;
- Physical location and infrastructure;
- Director leadership;
- Sound financial management;
- Diversity of faculty members.

The CHHM Strategic Plan, slated for completed in 2021, will be well-prepared to address key recommendations from the external review report.

In the subsequent discussion, it was clarified that there are ample opportunities for collaboration between the CHHM and other units of the Faculty, including the School of Biomedical Engineering.

**MOTION:** That the Faculty Executive receive CHHM External Review & Response as circulated.

**MOTION:** Dr. E. Moore

**SECONDED:** Dr. R. McMaster

**CARRIED**

**7.0. DISTRIBUTED PROGRAM PLANNING COMMITTEE (DPPC) ANNUAL REPORT – DR. R. WONG AND MS. J. GOLINSKI**

The Distributed Program Planning Committee annual report was presented as circulated. The purpose of this committee is to advise the Dean of Medicine on the expenditure of the regional campuses as well as the main campus for the MD Undergraduate program. Key highlights from the DPPC meetings in 2019/2020 include:

- Review of the Terms of Reference;
- Review of the 2020/2021 budget;
- Quarterly reviews of the MD Undergraduate program financial statements.

**MOTION:** That the Faculty Executive receive the 2019/2020 Distributed Program Planning Committee Annual Report as circulated.

**MOTION:** Dr. R. Wong

**SECONDED:** Dr. B. Lynn

**CARRIED**

## 8.0. GRADUATE AND POSTDOCTORAL EDUCATION COMMITTEE ANNUAL REPORT – DR. M. HUNT

The Graduate and Postdoctoral Education Committee annual report was presented as circulated. Key highlights from the 2019/2020 reporting period include:

- Increased wellbeing support
  - Wellness Coordinator hired
  - New initiatives developed and implemented
  - A number of wellbeing packet components are currently in the soft launch stage, with funding being secured for the proposed embedded counsellor
- Graduate Program review process;
- GPEC retreat (December 2019):
  - Development of strategic direction for graduate programs
  - Four key areas of focus reviewed

Challenges that the GPEC faced in this reporting period were related to COVID-19. In response, GPEC has enhanced communication and community building, accelerated the timeline for wellbeing initiatives and altered the curriculum delivery approaches for distributed and off campus trainees. Key areas of focus moving forward are themed around continued enhancement of wellbeing resources and training opportunities, education renewal, and career development.

In the ensuing discussion, it was acknowledged that a structured approach is required to introduce graduate and postdoctoral students/trainees to non-traditional career paths and that the Faculty is well-positioned to act as the central meeting place of these opportunities.

Also clarified in the discussion was that the GPE individual program reviews are intended to compliment the broader internal/external departmental reviews by providing more detailed and comprehensive information to the individual graduate programs.

The Dean and various senior leadership congratulated Dr. Michael Hunt on both the tremendous achievements during his first year as Associate Dean, Graduate and Postdoctoral Education, as well as of the office as a whole.

**MOTION:** That the Faculty Executive receive the 2019/2020 Graduate and Postdoctoral Education Committee Annual Report as circulated.

**MOTION:** Dr. C. Krebs

**SECONDED:** Dr. S. Brears

**CARRIED**

## 9.0. ANY OTHER BUSINESS - ALL

**MOTION:** That the January 19, 2021 Faculty Executive meeting be adjourned.

**MOTION:** Dr. E. Moore

**SECONDED:** Dr. A. Eddy

**CARRIED**

**MEETING ADJOURNED AT 5:30PM**