The University of British Columbia

Faculty Executive Committee

May 15, 2018 4:00 to 6:00 pm Minutes

Attendance: Dr. Dermot Kelleher (chair), Dr. Jehannine Austin, Dr. Joerg Gsponer, Ms. Shanda Jordan Gaetz, Dr. Carolyn Gotay, Dr. Cheryl Holmes, Dr. Maria Hubinette, Dr. Allan Jones, Dr. Mieke Koehoorn, Dr. Chris Lovato, Dr. Brenna Lynn, Ms. Kelsey Martin, Dr. William Miller, Dr. D. Money, Dr. Edwin Moore, Ms. Sue Murphy, Dr. Gurdeep Parhar, Dr. Susan Paul, Dr. Wendy Robinson, Dr. Amil Shah, Dr. Ravi Sidhu, Dr. Tricia Tang, Dr. Teresa Tsang, Dr. Wyeth Wasserman, Ms. Katie White, Dr. Paul Winwood, Dr. Sabrina Wong, Dr. Bruce Wright
Regrets: Dr. Francois Benard, Ms. Leanne Denis, Dr. Martin Gleave, Dr. David Kim, Ms. Laura Kim, Dr. Claudia Krebs, Dr. Blair Leavitt, Dr. Paul Man, Dr. Robert McMaster, Dr. Robert McMaster, Dr. Alice Mui, Dr. Savvas Nicolaou, Mr. Michael Shakespeare, Ms. Cindi

Guests: Ms. Jennifer Golinski, Dr. Samantha Reid, and Dr. Michelle Wong

Locations: DHCC 11268 with videoconferencing to LSC 1312CMR; Jones Portable, Winwood Portable, Wright Portable

The Dean called the meeting to order at 4:02 pm.

Valensky, Dr. Roger Wong

1.0. CALL TO ORDER AND REVIEW OF AGENDA – DR. D. KELLEHER

2.0. APPROVAL OF MINUTES FROM MARCH 20, 2018 – DR. D. KELLEHER

Motion: That the Faculty Executive approve the minutes from the March 20, 2018 meeting.

MOTION: Dr. C. Holmes	SECONDED: Dr. E. Moore	CARRIED

3.0. BUSINESS ARISING AND REPORT OF THE DEAN – DR. D. KELLEHER

The Dean's report was reviewed, as circulated.

4.0. CENTRE PRESENTATIONS

4.1 Women's Health Research Institute (WHRI) – Dr. L. Brotto

The WHRI is applying to become a Faculty of Medicine (FoM) Research Centre. The request was approved unanimously at the May 2018 Research Committee meeting. WHRI is one of the two Canadian research institutes dedicated exclusively to knowledge generation and translation in women's health. It is made up of a highly productive cohort, and has numerous partnerships and research collaborations with institutions and health organizations across the province. The Institute hopes to expand and strengthen these connections as part of its strategic plan in 2019. The WHRI's mission, vision, and values align directly with the UBC FoM Strategic Plan.

Motion: That the Faculty Executive approve the proposal for the Women's Health Research Institute (WHRI) to become an official Faculty of Medicine Centre.

MOTION: Dr. E. Moore SECONDED: Dr. J. Austin CARRIED

4.2 BC Centre for Substance Use (BCCSU) – Dr. E. Wood

The BCCSU is applying to become a FoM Research Centre. The request was approved unanimously at the May 2018 Research Committee meeting. BCCSU will focus on education/training, research, and clinical guidance activities. The Centre has a large education program as well as a large grad student cohort; however it has had a limited relationship with UBC to date. Becoming a FoM Research Centre would facilitate a closer alignment with the FoM, more connections with UBC at large, and help to increase system links with other health authorities and research institutes.

The Dean congratulated Dr. Wood on the success of the Addiction Research Day event.

In the following discussion, opportunities to strengthen interdisciplinary collaborations were highlighted.

Motion: That the Faculty Executive approve the proposal for the BC Centre for Substance Use (BCCSU) to become an official Faculty of Medicine Centre.

MOTION: Dr. W. Miller

SECONDED: Dr. R. Sidhu

CARRIED

5.0. UGME COMMITTEE TOR UPDATE – DR. C. HOLMES

Changes to the UGME Committee TOR were reviewed as circulated.

Motion: That the Faculty Executive approve the revised UGME Committee TOR (UGME Committee TOR – 2018-04-24 – Draft-v0c).

MOTION: Dr. C. Holmes

SECONDED: Dr. D. Money

CARRIED

6.0. REPORT OF THE OFFICE OF CLINICAL FACULTY AFFAIRS – MS. S. PAUL

Renewed TOR for the Clinical Faculty Advisory Council (CFAC) was reviewed, as circulated. Statistics on FoM Clinical Faculty (CF) was shared with the Committee.

Highlights of 2017-2018 include launch of CF mentoring program pilot in partnership with CPD, CF Teaching Award Adjudication, CFAC survey, CF recognition opportunities, and participation in the Health Professions Advisory Council for non-MD program Clinical Faculty needs assessment.

Priorities for 2018-2019 include review and revision of Clinical Faculty Compensation Terms, use of Strategic Investment Fund to support a sustainable and scalable CF mentoring program, continue to explore opportunities for CF support and recognition, as well as responding to the findings of the Associate Dean Health Professions regarding the needs of non-MD program Clinical Faculty members. Strengthening the feeling of connectedness between Clinical Faculty and the FoM was also highlighted as a continued area of focus going forward.

Two issues were brought forward in the subsequent discussion:

- The possibility of including genetic counsellors in CFAC membership
- Potential equity concerns pertaining to the Clinical Faculty Compensation Terms

Motion: That the Faculty Executive receive The Office of Clinical Faculty Affairs (OCFA) Annual Report 2018.

MOTION: Dr. J. Austin	SECONDED: Dr. W. Miller	CARRIED				
Motion: That the Faculty Executive approve the Clinical Faculty (CF) Compensation Terms for Teaching in the MD Undergraduate and Postgraduate Programs 2018-2019 subject to amendments to governance terminology within the document.						
MOTION: Dr. W. Miller	SECONDED: Dr. G. Parhar	CARRIED				

Motion: That the Faculty Executive approve the Clinical Faculty (CF) Compensation Terms for Standing Committees and Search Committees for Senior Leadership 2018-2019 subject to amendments to governance terminology within the document.

MOTION: Dr. J. Austin	SECONDED: Dr. A. Shah	CARRIED

7.0. PARTNERSHIP PILLAR UPDATE – DR. G. PARHAR, DR. S. REID

As part of the Faculty of Medicine Strategic Plan, the Indigenous Health Advisory Council (IHAC) was created to enhance collaboration with the indigenous communities at large and align the effectiveness of educational, research and clinical innovation priorities of FOM with the indigenous community. The pre-circulated IHAC TOR and proposed membership were reviewed.

Proposed amendments (additions) to IHAC TOR:

- Purpose: Participants represent sections of the community who do not already have a voice with the Faculty of Medicine.
- Composition: The Council can call up to 3 additional members as the need arises.

The purpose of the Community Advisory Council (CAC) is analogous to that of the IHAC, but for the community at large. The pre-circulated CAC TOR and proposed membership were reviewed.

Motion: That the Faculty Executive approve the Indigenous Health Advisory Council (IHAC) TOR and proposed membership (TOR – Indigenous Health Advisory council-FEX-05102018; CAC Proposed Membership-FEX-05102018) subject to amendments as outlined.

MOTION: Dr. J. Austin	SECONDED: Dr. C. Holmes	CARRIED

Motion: That the Faculty Executive approve the Community Advisory Council (CAC) TOR and proposed membership (TOR – Community Advisory Council-FEX-05102018; CAC Proposed Membership-FEX_05102018).

MOTION: Dr. G. ParharSECONDED: Dr. E. MooreCARRIED

8.0. CATEGORY 2 CURRICULUM CHANGES: REHABILITATION SCIENCES – DR. S. REID

The document was reviewed as circulated and will be brought to Full Faculty in November 2018 for approval.

9.0. ANY OTHER BUSINESS – ALL

None.

Motion: That the Faculty Executive adjourn the meeting.

MOTION: Dr. J. Austin

SECONDED: Dr. G. Parhar

CARRIED

MEETING ADJOURNED AT 5:59 PM