

The University of British Columbia
Faculty Executive Committee

March 19, 2019
4:00 to 6:00 pm
Minutes

Attendance: Dr. D. Money, (chair), Dr. Jehannine Austin, Dr. Joseph Anthony, Dr. Ed Conway, Ms. Leanne Denis, Ms. Shanda Jordan Gaetz, Dr. Joerg Gsponer, Dr. Cheryl Holmes, Dr. Allan Jones, Ms. L. Kang, Dr. Mieke Koehoorn, Dr. Claudia Krebs, Dr. Robert McMaster, Dr. Robert McMaster, Dr. Edwin Moore, Dr. Gurdeep Parhar, Dr. Amil Shah, Dr. Bruce Wright

Regrets: Dr. Aslam Anis, Dr. Francois Benard, Dr. Bruce Forster, Dr. Martin Gleave, Dr. Maria Hubinette, Dr. Dermot Kelleher, Dr. Blair Leavitt, Mr. John Liu, Dr. Nicholas Monfries, Dr. Alice Mui, Ms. Sue Murphy, Dr. Wendy Robinson, Ms. Carlie Sanford, Mr. Michael Shakespeare, Dr. Ravi Sidhu, Dr. Tricia Tang, Dr. Teresa Tsang, Ms. Cindi Valensky, Dr. Wyeth Wasserman, Ms. Katie White, Dr. Paul Winwood, Dr. Roger Wong

Guests: Ms. Jennifer Golinski, Dr. Martin Ginis, Dr. Samantha Reid, Dr. Shahin Shirzard

Locations: DHCC 11268 with videoconferencing to LSC 1312CMR; Jones Portable & Wright Portable

The Executive Vice-Dean called the meeting to order at 4:02 pm.

1.0. CALL TO ORDER AND REVIEW OF AGENDA – DR. D. MONEY

2.0. APPROVAL OF MINUTES FROM JAN 22, 2019 – DR. D. MONEY

Motion: That the Faculty Executive approve the minutes from the Jan 22, 2019 meeting.

MOTION: Dr. G. Parhar

SECONDED: Dr. C. Holmes

CARRIED

3.0. BUSINESS ARISING AND REPORT OF THE DEAN – DR. D. MONEY

The Dean's report was reviewed, as circulated. A note was made of the error in announcement of the death of Dr. David Evans, Department of Surgery, as the person with the same name who passed away was an Emeritus from the Faculty of Arts.

4.0. CENTRE FOR CHRONIC DISEASE PREVENTION & MANAGEMENT – DR. R. MCMASTER, DR. M. GINIS

Dr. Kathleen Martin-Ginis presented the proposal to establish the Centre for Chronic Disease Prevention and Management as a Faculty of Medicine research centre. The overarching goal of the Centre is to facilitate the prevention and self-management of chronic conditions such as diabetes & obesity, cardiovascular disease and neurological disorders. Proposed growth for this centre would see 5 FTE Scientists, 3 Clinician-Scientists (part FTE), 25 affiliate scientists, 10 full and part-time research

staff, 15 graduate students and post-docs, 5 industry partnerships and 3 community stakeholder panels by 2022.

Motion: That the Faculty Executive approve the establishment of the Centre for Chronic Disease Prevention and Management as a Faculty of Medicine Research Centre

In the subsequent discussion, it was noted that the FTE component of the proposal was not sufficient. The vote was therefore deferred to a future FEX meeting.

MOTION: Dr. G. Parhar

SECONDED: Dr. R. McMaster

DEFERRED

Action: That the proposer work with the Faculty of Medicine on the HR aspects of the proposal, to be brought back to a future FEX meeting for approval.

5.0. RESEARCH COMMITTEE (RC) ANNUAL REPORT – DR. R. MCMASTER

The Research Committee Annual Report was reviewed as circulated. Major activities and accomplishments were highlighted.

Motion: That the Faculty Executive receive the Research Committee Annual Report (Research Committee Report for FEX March 19.pdf)

MOTION: Dr. C. Holmes

SECONDED: Dr. J. Austin

CARRIED

6.0. CURRICULUM CHANGE PATHWAY – MS. J. GOLINSKI, DR. S. REID

Presentation outlined the new proposed pathway to facilitate incoming curriculum change proposals within the FoM. The goals of these pathways are to 1) provide a Faculty-level process that streamlined, consistent and transparent, 2) ensure across-the-board awareness for all incoming curriculum change proposals, 3) to provide dedicated support to proponents through the generic curriculum team email fom.curriculum@ubc.ca and 4) to improve communication and appropriate feedback throughout the process.

Motion: That the Faculty Executive approve to rescind the historical FoM Guidelines for Curriculum Review of Education Programs

MOTION: Dr. G. Parhar

SECONDED: Dr. A. Jones

CARRIED

Motion: That the Faculty Executive approve the proposed curriculum change process.

MOTION: Dr. T. Tang

SECONDED: Dr. R. McMaster

CARRIED

Motion: That the Faculty Executive recommend to the Full Faculty Committee that FEX be empowered to approve Category 1 & 2 curriculum changes in the months between Full Faculty meetings; proposals to be redirected for Full Faculty approval as deemed necessary by FoM standing committees along the formal pathway.

MOTION: Dr. C. Holmes

SECONDED: Dr. R. McMaster

CARRIED

7.0. CURRICULUM CHANGE PROPOSAL –MS. J. GOLINSKI, DR. S. REID

The Neuroscience category 2 proposal to revise language requirements was brought forward for approval.

Motion: That the Faculty Executive approve the Category 2 change to language requirements of the graduate Neuroscience program.

In the subsequent discussion, it was noted that the proposed change to language requirements does not sufficiently address domestic students studying at a Canadian university where English is not the primary language of instruction.

MOTION: J. Austin

SECONDED: Dr. R. McMaster

DEFERRED

Action: That language requirements for domestic students be clarified and that the Neuroscience proposal be brought back to a future FEX meeting for review and approval.

8.0. MD ADMISSIONS REFUGEE APPLICANTS – DR. S. SHIRZAD

The current refugee climate in Canada has created a need to update our refugee policies which currently welcome applications from qualified individuals who are permanent residents of Canada at the time of application, who meet the eligibility criteria, and who believe they would be competitive on the selection criteria.

Presentation outlining potential approaches for refugee applicant requirements, as well as possible issues and concerns that may arise. The following proposed policy revision was brought forth for review:

We regret that we are unable to admit international students, however, we will accept applications from persons with refugee status in Canada. Admission for successful applicants with refugee status will be contingent on attaining permanent residency in Canada and providing proof of this status to the MD Admissions Office two weeks prior to the start of classes, or the offer will be withdrawn. No admissions will be deferred due to inability to provide proof of permanent residency. The applicant can reapply in the next application cycle.

All applicants are required to submit official proof (original government issued documentation) of one of the following- citizenship, permanent residency, or refugee status on interview day.

Motion: That the Faculty Executive approve the proposed recommendations pertaining to refugee MD applicants

In the subsequent discussion, a proposed amendment to the policy was brought forward that “MD Refugee admissions could be deferred for a period of up to one year if unable to provide proof of permanent residency in time”. The vote was deferred due to request for substantive change.

MOTION: Dr. G. Parhar

SECONDED: Dr. R. McMaster

DEFERRED

Action: UBC UGME Admissions office will work with UBC Counsel to confirm University’s position on the deferral process and report back at a future Faculty Executive meeting.

9.0. ANY OTHER BUSINESS – ALL

Motion: That the Faculty Executive adjourn the meeting.

MOTION: Dr. J. Austin

SECONDED: Dr. G. Parhar

CARRIED

MEETING ADJOURNED AT 5:45PM

DRAFT