

*The University of British Columbia*  
*Faculty Executive Committee*

January 22, 2019  
4:00 to 6:00 pm  
Minutes

Attendance: Dr. Dermot Kelleher (chair), Dr. Aslam Anis, Dr. Joseph Anthony, Dr. Bruce Forster, Ms. Shanda Jordan Gaetz, Dr. Martin Gleave, Dr. Joerg Gsponer, Dr. Cheryl Holmes, Dr. Maria Hubinette, Ms. L. Kang, Dr. Mieke Koehoorn, Dr. Claudia Krebs, Mr. John Liu, Dr. D. Money, Dr. Nicholas Monfries, Dr. Edwin Moore, Dr. Alice Mui, Ms. Sue Murphy, Dr. Gurdeep Parhar, Dr. Wendy Robinson, Mr. Michael Shakespeare, Dr. Ravi Sidhu, Dr. Paul Winwood, Dr. Roger Wong, Dr. Bruce Wright

Regrets: Dr. Jehannine Austin, Dr. Francois Benard, Dr. Ed Conway, Ms. Leanne Denis, Dr. Allan Jones, Dr. Blair Leavitt, Dr. Paul Man, Dr. Robert McMaster, Dr. Robert McMaster, Ms. Carlie Sanford, Dr. Amil Shah, Dr. Tricia Tang, Dr. Teresa Tsang, Ms. Cindi Valensky, Dr. Wyeth Wasserman, Ms. Katie White

Guests: Mr. Paul Gill, Ms. Jennifer Golinski, Ms. Genevieve MacMillan, Dr. Roanne Preston, Dr. Samantha Reid, Ms. Anita Sham

Locations: DHCC 11268 with videoconferencing to LSC 1312CMR; Winwood Portable & Wright Portable

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The Dean called the meeting to order at 4:02 pm.

**1.0. CALL TO ORDER AND REVIEW OF AGENDA – DR. D. KELLEHER**

**2.0. APPROVAL OF MINUTES FROM NOV 20, 2018 – DR. D. KELLEHER**

Motion: That the Faculty Executive approve the minutes from the Nov 20, 2018 meeting.

**MOTION:** Dr. R. Wong

**SECONDED:** Dr. D. Money

**CARRIED**

**3.0. BUSINESS ARISING AND REPORT OF THE DEAN – DR. D. KELLEHER**

The Dean's report was reviewed, as circulated.

**4.0. JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE REORT – MR. P. GILL, MS. G. MCMILLAN, MS. A. SHAM**

The Faculty of Medicine Joint Occupational Health and Safety Committee (JOHSC) is mandated under UBC Policy 7 and is made up of 9 workers and 4 management reps coming from major functional unit across various locations within the Faculty. The FoM JOHSC works with Location Safety Teams (LSTs) and partner institution JOHSCs to meet their obligations as outlined in Section 130 of the Workers

Compensation Act. Progress on several key areas of foci were shared, including ongoing work with LSTs, FoM incident/accident reports & results breakdown, working alone program, and occupational health & safety training. Future priorities in each area were identified.

It was noted in the subsequent discussion that the number of reported incidents is expected to increase, corresponding to improved awareness of reporting pathways. JOHSC to work with individual FoM constituents/programs to address unit-specific issues as necessary.

Motion: That the Faculty Executive receive the Joint Occupational Health and Safety Committee Annual Report (FoMJOHSC\_Annual\_Report\_final\_Jan04\_2019)

**MOTION:** Dr. G. Parhar

**SECONDED:** Dr. D. Money

**CARRIED**

#### **5.0. HEALTH PROFESSIONS PROGRAMS COMMITTEE (HPPC) ANNUAL REPORT – DR. J. ANTHONY**

Committee purpose & authority, scope, membership and 2018/19 meetings dates were reviewed. Status of last year's goals – 3 completed, 2 ongoing. Highlights from the past year as well as four goals for 2019/20 were shared. The Dean thanked Dr. Bill Miller and Dr. Joseph Anthony for their contributions and leadership of the HPPC and the Health Professions portfolio at large.

Motion: That the Faculty Executive receive the HPPC Annual Report (190122\_HPPC Report to FEX\_FINAL)

**MOTION:** Dr. C. Holmes

**SECONDED:** Dr. R. Wong

**CARRIED**

#### **6.0. GRADUATE PROGRAMS EDUCATION COMMITTEE (GPEC) ANNUAL REPORT – DR. W. ROBINSON**

Committee scope and responsibilities were reviewed. FoM graduate students received ~\$9 million in fellowships and awards in 2018/19 (\$4.4million external). The new initiative – Postdoctoral Fellow Enhanced Scholar Program was shared. A breakdown of existing graduate programs was presented with spotlights on Neuroscience, Population and Public Health, and Reproductive & Developmental Science. A list of continuing activities were presented, noting the Graduate Student Initiative Fund and the Responsible Conduct of Research course & Professional Development Series. A list of key GPE milestones since 2015 was presented, as well as suggested goals moving forward. Faculty of Medicine senior leadership thanked Dr. Wendy Robinson for her work and tremendous leadership as Associate Dean, Graduate & Postdoctoral Education.

Motion: That the Faculty Executive receive Graduate and Postdoctoral Education Committee Annual Report (2017-18 GPEC Annual Report.pdf)

**MOTION:** Dr. G. Parhar

**SECONDED:** Dr. R. Wong

**CARRIED**

#### **7.0. DEPARTMENT HEADS AND SCHOOL DIRECTORS COMMITTEE TERM OF REFERENCE – DR. S. REID**

Addition of Vice Dean, Health Engagement, Associate Dean, Undergraduate Medical Education and Associate Dean, Postgraduate Medical Education to the committee terms of reference were brought forward for approval.

Motion: That the Faculty Executive approve the revised DHSD Committee Terms of Reference (DHSDC TOR - 2019-01-16 - Draft - v1b.pdf)

**MOTION:** Dr. G. Parhar

**SECONDED:** Dr. R. Wong

**CARRIED**

**8.0. CURRICULUM CHANGE PROPOSALS – DR. J. ANTHONY, MS. J. GOLINSKI, DR. C. HOLMES, DR. S. REID**

Two Category 1 proposals were brought forward for approval:

- MEDD 499 Clinical Electives – creation of new course
- Graduate Certificate in Orthopaedic Musculoskeletal Physical Therapy – name change

Two Category 2 proposals were brought forward for approval:

- Master of Physical Therapy – change of prerequisite requirements (physics)
- Graduate degree in Rehabilitation Science – change to program-specific degree requirement policy for PhD applicants.

Motion: That the Faculty Executive approve the Category 1 changes pertaining to MEDD 499 and GCOMPT (FoM\_Cat 1\_MEDD 499.UGME Clinical Electives.2019.01.10.pdf & FoM\_Cat 1\_GCOMPT\_certificate name change\_v3final.pdf)

**MOTION:** Dr. R. Wong

**SECONDED:** Dr. D. Money

**CARRIED**

Motion: That the Faculty Executive approve the Category 2 changes pertaining to the MPT and MRSc graduate programs (FoM\_cat 2\_MPT Program\_Update Physics Prerequisite\_Jan0219 & FoM\_Cat 2\_MRSc\_Degree Update).

**MOTION:** Dr. R. Wong

**SECONDED:** Dr. J. Anthony

**CARRIED**

**9.0. ANESTHESIOLOGY, PHARMACOLOGY AND THERAPEUTICS INTERNAL REVIEW – DR. R. PRESTON**

The internal review process of the Department of Anesthesiology, Pharmacology, and Therapeutics took place in 2017. Identified areas of strengths were: leadership, quality of teaching & residency programs, and research productivity. Challenges were broadly classified into four categories, including: historical departmental merge & present state, clinical faculty engagement & recognition, critical succession, and financial sustainability. Seven recommendations were reviewed. Results of the departmental governance renewal from September 2018 were presented, with a proposed 1-year trial of the unified governance structure. The Committee acknowledged Dr. Preston's leadership and efforts with the APT department.

**10.0. ANY OTHER BUSINESS – ALL**

Motion: That the Faculty Executive adjourn the meeting.

**MOTION:** Dr. G. Parhar

**SECONDED:** Dr. E. Moore

**CARRIED**

**MEETING ADJOURNED AT 5:35PM**