

FACULTY OF MEDICINE

Minutes of Full Faculty meeting held on Thursday, November 14, 2017

A meeting of the Faculty of Medicine was held on Thursday, November 14, 2017, at 5:00pm.

The meeting linked six locations via videoconferencing: University of British Columbia (UBC) Point Grey Campus, Life Sciences Centre (LSC) Lecture Theatre 1; Gordon and Leslie Diamond Health Care Centre Lecture Theatre 1020; BC Children's and Women's Hospital, Shaughnessy Building (SHY) D308; University of Victoria Medical Sciences Building (MSB)160 LT; Kelowna General Hospital Clinical Academic Campus (CAC) 237; and University of Northern British Columbia Northern Health Sciences Centre (NHSC) 9-235 LT.

Dean Dermot Kelleher chaired the meeting from the Life Sciences Centre.

ATTENDANCE

Voting Attendees:

BCW: A. Eddy, D. Ongaro, D. Vo, C. Warf

DHCC: M. Allard, A. Bryson, B. Forster, E. Guns, C. Holmes, L. Li, B. Masri, F. Mikelberg, A. Mui, J. Prior, A. Shah, G. Stuart, K. Veerapen, R. Wong

LSC: A. Bradley, T. Chae, V. Ciocca, S. Cresswell, P. Cullis, D. Dawes, M. Dawes, B. Fleming, S. Forwell, A. Fung, M. Goerges, C. Gotay, D. Kelleher, M. Koehoorn, U. Kumar, M. Law, C. Lovato, H. Lui, D. Money, E. Moore, S. Murphy, G. Parhar, J. Quandt, H. Ritchie, A. Serek, S. Shirzad, A. Traboulsee, C. Vilarino-Guell, Y. Wang, L. Yatham

UBCO: A. Jones, M. Reed

UVic: D. Black, L. Farrell, B. Wright

UNBC: S. Gray, P. Winwood

Web: M. Ali, J. Bailey, J. Bluman, M. Chiu, P. Choi, A. Ip, K. Kolehmainen, B. Locke, M. MacKenzie, D. Ostrow, L. Tseng, P. Verma

Non-Voting Attendees:

DHCC: T. Abji, J. Golinski

LSC: B. Bertin, B. Fukushima, P. Gray, D. Hardwick, S. Jordan Gaetz, C. Macala, S. Reid, G. Rose,

1.0 WELCOME

- Dean Kelleher called the meeting to order shortly after 5:00pm.

2.0 APPROVAL OF MINUTES MAY 11, 2017

<i>D. Hardwick</i> <i>G. Parhar</i>	}	<i>That the minutes of the May 11, 2017 meeting of the Faculty of Medicine be approved.</i>
--	---	---

Carried.

3.0 BUSINESS ARISING FROM THE MINUTES

- No business arising from the minutes.

4.0 APPROVAL OF ACTIONS TAKEN BY FACULTY EXECUTIVE

<i>S. Forwell</i> <i>P. Cullis</i>	}	<i>That the actions taken by the Faculty Executive since the last meeting of the Faculty of Medicine be approved in aggregate, deferring Governance Renewal to later in this agenda.</i>
---------------------------------------	---	--

Carried.

5.0 REPORT FROM THE DEAN TO THE FACULTY

- The Dean's report was circulated.
- C. Holmes was appointed Associate Dean for Undergraduate Medical Education.
- S. Shirzad appointed Assistant Dean of MD Admissions.
- M. Koehle was appointed the Assistant Academic Director in the office of Educational Innovation.
- Office of Education Innovation launched and has achieved progress in key projects: the training program for opioid treatment and the certificate in indigenous public health.
- Update on research: The Canada 150 research chairs were announced with 10 applicants from UBC (2 from Faculty of Medicine) Results are expected by end of year.
- Established 7 new research chairs, 5 new Canada research chairs (CRC tier1) and 4 of them are CRC tier 2.
- UBC has advertised for 6 Presidents Excellence Chairs, 2 from the Faculty of Medicine: Brain Health and Precision Oncology.
- Clinical partnership and professionalism clinical faculty members across the province was acknowledged. A clinical faculty mentoring pilot program has been created.
- The Faculty is formalizing a response to the truth and reconciliation commission.
- Faculty affairs review: a new faculty-wide application process for creating new positions in area of translational medicine and critical succession planning.

- A new communications approach led by director of communications K. White includes an online magazine (with a small print run) entitled Pathways.

6.0 ACKNOWLEDGEMENT OF SENIOR LEADERS

- Dean Kelleher acknowledged V. Cicocca, P. Cullis, M. Dawes, B. Fleming and H. Liu for their contributions to the Faculty.

7.0 FACULTY OF MEDICINE GOVERNANCE RENEWAL

- Dr. D. Money reported with slides on governance renewal.
- Strategic plan objective is to, clarify governance accountabilities and simplify processes to enable decision making.
- Renewal focused on ensuring governance structure supports consultation and decision-making process as effectively as possible.
- Focused on committees, but does not diminish importance of individual portfolios.
- Know we need to support people in bringing the renewed structure to life to realize benefits.
- First step is to design renewed structure and develop details, including draft TOR, through consultation. Then seek approvals from FEX, FF, and Senate to transition to renewed structure.
- Proposing to standardize terminology according to glossary in the report.
- Support shared understanding by using terms like Committee, Subcommittee, Advisory Council, Working Group, etc. in a standardized way across the structure and TOR Reinforces the Faculty of Medicine's relationship with the UBC Senate and Board of Governors.

7.1 APPROVAL OF THE RECOMMENDATIONS CONTAINED IN THE FOM GOVERNANCE RENEWAL REPORT

G. Parhar
P. Cullis

}

That the recommendations contained in the FoM Governance Renewal report (2017-10-24 – Draft-v1d) be approved, including the minor amendments made since FEX approval.

Carried.

7.2 APPROVAL OF THE REVISED COMMITTEE TERMS OF REFERENCE CONTAINED IN THE FOM GOVERNANCE RENEWAL

S. Forwell
E. Moore

}

That the revised committee terms of reference contained in the FoM Governance Renewal – Revised ToR report (2017-10-24 – Draft-v1d) be approved, including the minor amendments made since FEX approval.

Carried.

8.0 FOM NOMINATING COMMITTEE ANNUAL REPORT

- Dr. S. Gray reported.
- In 2016-2017 the committee made recommendations for 18 elected committee vacancies on 9 committees.
- Two members completed their terms, C. Ong and G. Parhar. C. Ong will serve a second term and S. Gill will start.
- The change in governance structure will bring new committees and modify terms of reference and membership for existing committees.
- New opportunities for faculty engagement and enhancing diversity within committees.
- The 2017-2018 nominating Committee has a large slate of vacancies to fill due to these changes.

H. Lui
M. Dawes

}

*That the Faculty of Medicine Nominating Committee
annual report be approved.*

Carried.

9.0 STRATEGIC PLAN IMPLEMENTATION UPDATE

Dr. D. Money reported on each of the pillars of the strategic plan.

EDUCATION

- Orientation sessions with Objective Leads for the 5 Objective Working Groups completed.
- Working groups focused on each objective, ramping up work.
- Office of Education Innovation fully staffed and operational.
- Market assessment of health education needs currently underway.
- Planning initiated for environmental scan on the successes and challenges of the learning environment.

RESEARCH

- Working groups focused on each objective ramping up work.
- Developing a joint Heart & Lung research strategy.
- Building core biomedical imaging capabilities.
- Partnering with BC SUPPORT Unit to plan for increased patient-oriented research capacity.
- Starting to review current activity in precision health against market trends to determine future needs.
- Working with Innovation at UBC and Entrepreneurship at UBC to align efforts in support of innovation and commercialization.
- Building research compliance and pathways to navigate innovation and commercialization.

ORGANIZATION

- Seeking approval for renewed governance structure and planning for implementation in early 2018.

- Embarking on a new Faculty-wide application process for new faculty positions in the areas of translational medicine and innovation and critical succession.
- Completed review of finance organization and in process of designing a new financial services model to improve financial management support for our units.
- Launched communications strategy and building on success of Pathways.

PARTNERSHIP

- Continuing to build partnerships supporting Vancouver AHSC, BC AHSN.
- Held 4 focus groups (Kelowna, Prince George, Vancouver), organizing 2 more (Kamloops, Victoria) to prepare formation of UBC FoM Indigenous Health Advisory Council.
- Working with FNHA to establish a FNHA-UBC Joint Advisory Council.
- Creating a Community Advisory Council, seeking member nominations.
- Launched Health Professional Advisory Council with reps from all provincial health regulatory bodies and health professional associations with programs in the UBC FoM.

INVESTMENT FUND UPDATE

- Received 34 proposals requesting a total of over \$5M for initiatives across all strategic plan pillars and objectives.
- Excellent proposals; in the midst of the adjudication process.
- Will announce selected proposals very soon.

10.0 OTHER BUSINESS

None.

ADJOURNMENT

*D. Hardwick
G. Parhar*

}

*That the November 14, 2017 meeting of the Faculty
of Medicine be adjourned*

Carried.

There being no other business, the meeting was adjourned at 6pm.