

Title:	Dual Relationships: Medical Service Provider and Assessor	Number:	005
Approved By:	Undergraduate Medical Education Committee (UGMEC)		
Approval Date:	7 December 2020	Next Review:	November 2023
Effective Date:	1 January 2021		
Audience:	Students, Clinical Faculty, Residents		
Purpose:	To ensure clinicians providing health services to students are not involved in their academic assessment		
Related Policies	Assessment, Grading & Standards of Achievement (004) Advancement, Promotion, Graduation & Academic Standing (014) Academic Advising: Requested, Recommended and Required (015)		
Exclusions:	None		
Calendar Statement:	None required		
Contact:	Associate Dean, Student Affairs		

Preamble

All reasonable efforts will be undertaken to ensure that students are not taught, evaluated, or have their promotion affected by a faculty member or resident who also acts as one of their health care providers. This is a Committee for Accreditation of Canadian Medical Schools (CACMS) requirement:¹

Policy

1. The healthcare professionals who provide health services, including psychiatric/psychological counseling, to a medical student should have no involvement in the academic assessment or advancement of the medical student receiving those services, except in unavoidable circumstances.
2. If a faculty member has been or is currently involved in the delivery of health services to a medical student, the faculty member must recuse themselves from any assessment activity or promotions discussion or decisions involving the student.
3. If a conflict of interest arises either or both parties should notify the appropriate leadership of the conflict to ensure that it may be addressed promptly and appropriately. Leadership contacts could include: Course Director, Discipline-Specific Site Leader, Associate/Assistant Dean Student Affairs, Regional Associate Dean or Assistant Dean for the site.
4. In situations where conflict of interest is unavoidable (such as emergency situations or rural location), both parties should be aware of the existence of a dual relationship and the potential for bias. The Associate/Assistant Dean Student Affairs or the Regional Associate Dean or Site Assistant Dean MDUP should be made aware of this dual relationship as soon as possible.

¹ 12.5 Providers of Student Health Services/Location of Student Health Records: The health professionals who provide health services, including psychiatric/psychological counseling, to a medical student have no involvement in the academic assessment or advancement of the medical student receiving those services, excluding exceptional circumstances. A medical school ensures that medical student health records are maintained in accordance with legal requirements for security, privacy, confidentiality, and accessibility.

5. Reasonable efforts should be taken to find an appropriate person to take the place of the treating physician or teaching faculty.
6. If a dual relationship exists and cannot easily be resolved in the short term, the Associate/ Assistant Dean Student Affairs or the Regional Associate Dean or Assistant Dean MDUP should be made aware of this dual relationship and efforts should be taken to protect both parties involved.
7. The UBC Faculty of Medicine does not maintain health records of medical students with the exception of a summary of their immunization records related to their ability to work in the healthcare field. Students can review their immunization records at any time, upon request.
8. Students will be made aware of these guidelines by dissemination in the Policy and Procedure site and they will be raised in orientation sessions for each year of the program. Faculty will be made aware of the guidelines through dissemination via email and through Faculty Development.

Review History

Action	Committee	Date	Status
Revised	Policy Advisory Subcommittee	September 13, 2016	Endorsed
Review	MD Undergraduate Education Committee (MDUEC)	September 19, 2016	Approved with minor edits
Reviewed	Policy Advisory Subcommittee	15 October 2020	Endorsed
Reviewed	Legal Counsel	1 November 2020	Endorsed
Reviewed	Undergraduate Medical Education Committee (UGMEC)	7 December 2020	Approved