



# Undergraduate Medical Education Committee Annual Report: 2020 - 2021

Date: August 23, 2021

Submitted by: Dr. Cheryl Homes, Associate Dean Undergraduate Medical Education

Current terms of reference:

<https://mednet.med.ubc.ca/AboutUs/AdminAndGoverningBodies/Committees/Pages/Undergraduate-Medical-Education-Committee.aspx>

The purpose of this committee is to:

- Oversee the UGME curriculum and program as a whole, maintaining authority and responsibility for the overall design, management, integration, evaluation, and enhancement of a coherent and coordinated medical curriculum and program across all sites.
- Approve UGME program initiatives, and recommend to the Faculty Executive Committee initiatives also requiring Full Faculty and Senate approval.
- Ensure that the current UGME program and any future changes meet or exceed accreditation standards and can be feasibly implemented at all sites in a way that maintains comparability.
- Ensure educational objectives and exit competencies are being achieved and promote a positive learning environment.

## Highlights from the Past Year

During the 2020 – 2021 academic year the UGMEC approved 18 policies, 6 Terms of References, oversaw the creation of 2 working groups, and a new Clinical Skills governance structure and associated Clinical Skills Advisory Council. Several key reports were reviewed, including the Curriculum Renewal Principles Report and the Curriculum Review report for accreditation. The UGMEC oversaw the implementation of numerous quality improvement action plans, and 2 new pilot projects to improve the MD student experience.

The UGME COVID-19 Implementation Task Force was created to address the challenges faced by the MD Undergraduate Program during the COVID-19 pandemic in 2020-2021, to provide rapid responses to concerns regarding student, faculty and staff concerns, and ensure the continuation of the high-quality medical education which UBC provides. In April 2020, [11 guiding principles](#)<sup>1</sup> for the Task Force were approved by UGMEC, which delegated authority for rapid decision-making to the Task Force. Ninety-three Task Force meetings were held with up to 80 participants per meeting.

The UGMEC agenda includes a dedicated time for student members to bring forward their questions, comments, and concerns for consideration by the overall UGMEC membership.

*UGMEC Outcomes Log 2019 – 2020 available on request or at this link:*

<https://committees.mednet.med.ubc.ca/working/mdup/ugmec>

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<sup>1</sup> See Appendix A

## Status of Last Year's Goals

1. **Review and revise the UGME Program Mission and Goals** to address the following:
  - a. Incorporation of the new CACMS Accreditation Standard 1.1.1 Social Accountability<sup>2</sup>
  - b. Aligning the vision of UGME with the FoM Strategic Plan Education Pillar
  - c. To empower and inspire our faculty, students and staff to prepare the next generation of physicians to find joy and meaning in the privileged work of providing patient-centered care

After extensive consultation the Curriculum Review Working Group reviewed and revised the UBC MDUP Mission statement and Exit Competencies to meet Accreditation Standard 1.1.1, which were approved at UGMEC and Faculty Executive in February 2021, and Full Faculty in May, 2021.

The Mission statement was launched and presented to faculty and staff at the June 2021 UGME Annual retreat and can be found on [this website](#).

2. **Address any outstanding concerns raised by Accreditation**, ensuring that the recent initiatives for the Limited Site Survey are monitored and sustainable. Accreditation elements to be monitored:
  - a. Diversity/pipeline programs and partnerships [3.3] – gender and visible minorities
  - b. Student mistreatment [3.6] – follow-up on 6 LEAC goals for the year.
  - c. Feedback to Faculty [4.4] – 25% of faculty did not receive feedback on their academic performance
  - d. Curricular design, review, revision/content monitoring [8.3] – evaluation of the curriculum as a whole.
  - e. Assessment system [9.4] – direct observation performing and history and physical exam in all required clinical experiences of 4 weeks or longer.
  - f. Fair and timely summative assessment [9.8] – End of Rotation completion within 6 weeks.
  - g. Career advising [11.2] – enhancement of career advising and comparability across sites.
  - h. Personal counseling/well-being programs [12.3] – effectiveness needs to be monitored with student satisfaction data.

All outstanding Accreditation items have now been addressed, as a result of careful monitoring and intentionally addressing the cited issues. The CACMS and the LCME voted to continue accreditation for the balance of an 8-year term, and requested a status report for review, which will be provided by August 1, 2021, and includes all 8 elements identified above. The program's next full accreditation visit will take place during the 2024-2025 academic year.

3. **Identify opportunities to collaborate with Education Pillar Objective 4:** *Transform the clinical placement model and experience to support practical team-based and lifelong learning that addresses capacity issues for undergraduate clinical education and exposes students to team-based care and life-long learning.*

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<sup>2</sup> \* Accreditation standard 1.1.1 Social Accountability: A medical school is committed to address the priority health concerns of the populations it has a responsibility to serve. The medical school's social accountability is: a) articulated in its mission statement; b) fulfilled in its educational program through admissions, curricular content, and types and locations of educational experiences; c) evidenced by specific outcome measures.)



Education Pillar Objective 4 has now been completed and the recommendations were submitted to the Vice-Dean Education. Further implementation will align with the refreshed Faculty of Medicine Strategic Plan - Education Pillar.

4. **Review the recommendations and develop an implementation plan for the findings of the Curriculum Review Working Group.** The purpose of the UGME Curriculum Review Working Group was to conduct a formal review of the Mission and Goals of the MDUP, the MDUP Program Exit Competencies and the MDUP curriculum as a whole and report back to UGME Committee.

The Curriculum Review Working Group completed its work in April, 2021 and the working group was thanked for their participation in this project. The CRWG final Social Responsibility and Accountability report and recommendations were approved at UGMEC in May, 2021 and can be found [here](#).

## Goals for the Coming Year

1. Design an action plan for the **MDUP Curriculum Review Project** Recommendations and collaborate with other MDUP teams as needed to implement action plan.
2. Implement the new **MDUP Mission Statement and Exit Competencies**, as launched at the June 2021 UGME Annual Retreat by continuing to ensure curricular changes approved by UGMEC and its subcommittees map to, and align with, the mission statement and exit competencies.
3. Identify and implement strategies to **build community and connections between students and faculty** at and across all sites of the MDUP.
4. Collaborate with the Regional Associate Dean VFMP and Associate Dean Fraser to **identify priorities to support successful implementation of the Fraser Cohort**.
5. Identify opportunities to **support equity and diversity in the teacher allocation process that supports the Mission of the MDUP ensuring diversity of teachers and representation from the distributed sites** in collaboration with Faculty Development and the Years 1&2/3&4 Curriculum Subcommittees, the Regional Associate Deans and Department Heads.

## Meetings Held

*July 20, 2020*

*August 17, 2020*

*September 21, 2020*

*October 19, 2020*

*November 16, 2020*

*December 7, 2020*

*January 18, 2021*

*February 8, 2021*

*March 15, 2021*

*April 12, 2021*

*May 17, 2021*

*June 21, 2021*

## Membership

<b>Voting Members</b>	
<b>Ex-Officio</b>	
1.	Dr. Cheryl Holmes, <i>Associate Dean UGME (Chair)</i>
2.	Dr. Roger Wong, <i>Vice Dean, Education</i>
3.	Dr. Amil Shah, <i>Regional Associate Dean, Vancouver Fraser</i>
4.	Dr. Bruce Wright, <i>Regional Associate Dean, Vancouver Island</i>
5.	Dr. Paul Winwood, <i>Regional Associate Dean, Northern BC</i>
6.	Dr. Sarah Brears, <i>Regional Associate Dean, Interior</i>
7.	Dr. Dean Jones, <i>Associate Dean, Fraser</i>
8.	Dr. Sonia Butterworth, <i>Assistant Dean, PGME</i>
9.	Dr. Leigh Hunsinger-Chang, <i>Acting Associate Dean, Student Affairs</i>
10.	Dr. Shahin Shirzad, <i>Assistant Dean, Admissions</i>
11.	Dr. Vincent Arockiasamy, <i>Director, Student Assessment</i>
12.	Dr. Adrian Yee, <i>Director, Curriculum</i>
13.	Dr. Joana Gil-Mohapel, <i>Associate Director Curriculum, Year 1&amp;2</i>
14.	Dr. Cary Cuncic, <i>Associate Director Curriculum, Year 3&amp;4</i>
15.	Jennifer Golinski, <i>Senior Director, Education Programs &amp; Services</i>
16.	Dr. Mike Nimmo, <i>Chair, Student Promotion and Review Board</i>
<b>Elected: Department Heads</b>	
17.	Dr. Bassam Masri, <i>Head, Dept of Orthopaedics</i> , superseded by Dr. Andrew MacNeily in January 2021
18.	Dr. Christie Newton, <i>Dept of Family Practice</i>
19.	Dr. Edwin Moore, <i>Head, Dept of Cellular and Physiological Sciences</i>
20.	Dr. Andrea Townson, <i>Dept of Medicine</i>
<b>Elected: Faculty Representatives</b>	
21.	Dr. Alice Mui, <i>Faculty Representative, Basic Science</i>
22.	Dr. Peter Choi, <i>Faculty Representative, Clinical</i>
<b>Elected: Clinical Faculty Site Representatives</b>	
23.	Dr. Jane Gardiner, <i>VFMP Clinical Faculty Representative</i>
24.	Dr. Ian Thompson, <i>IMP Clinical Faculty Representative</i>
<b>Appointed: Clinical Faculty Site Representatives</b>	
25.	Dr. Todd Alec, <i>NMP Clinical Faculty Representative</i>
26.	Dr. Pamela Sproule, <i>SMP Clinical Faculty Representative</i>
<b>MD Undergraduate Students</b>	
27.	Alec Yu, <i>Year 4, VFMP 2021</i>
28.	Richard Xiang, <i>Year 3, SMP, 2022</i>
29.	Robin Stone, <i>Year 2, IMP, 2023</i>
30.	Haydn Molcak, <i>Year 1, NMP, 2024</i>
<b>Non-Voting Member(s)</b>	
1.	Dr. Kiran Veerapen, <i>Assistant Dean, Faculty Development</i>
2.	Derek Wilson, <i>Director, Evaluation Studies Unit</i>
3.	Waheeda Esmail, <i>Administrative Director, IMP</i>
4.	Gary Rosborough, <i>Senior Manager, Education Technology</i>
5.	Dr. Parvathy Nair, <i>Faculty Lead Accreditation</i>
6.	Mathew Vis-Dunbar, <i>Chair, Library Subcommittee</i> , superseded by Tri Fyfe in January 2021
7.	Billy Zhao, <i>MUS President</i>
<b>Corresponding Members</b>	
8.	Dr. Clarissa Wallace, <i>Assistant Dean, VFMP</i>
9.	Dr. Laura Farrell, <i>Assistant Dean, IMP</i>



10.	Dr. Sarah Gray, <i>Assistant Dean, NMP</i>
11.	Dr. Diana Fort, <i>Assistant Dean, SMP</i>
12.	Dr. Sharon Salloum, <i>Co-Chair, Policy Advisory Subcommittee</i>
13.	Dr. Eric Webber, <i>Co-Chair, Policy Advisory Subcommittee</i>
14.	Shilpa Samji, <i>Associate Director, Education</i>
15.	Jacqueline Cheavins, <i>Manager, Assessment Operations</i>

## Approval

This Annual Report has been approved by the Faculty Executive Committee (FEX) on XXX, 2021, and endorsed by the Undergraduate Medical Education Committee (UGMEC) on August 23, 2021.

## Appendix A

### COVID-19 Implementation Task Force Principles

#### Principles:

1. Safety of ALL our patients including volunteer patients
2. Safety of our students, faculty and staff including immunocompromised students and their families
3. Preservation and continuity of learning experiences where possible
4. Preservation of promotion and graduation timelines where possible
5. Compliance with [Government of Canada Guidelines](#) and [BC Government](#) Guidelines
6. Alignment with University of British Columbia, BC Health Authority and College of Physicians and Surgeons guidelines
7. Curriculum delivery to be comparable at the sites
8. Nimble policy change communication from one source
9. Students, please continue to follow the MDUP Attendance policies and procedures
10. The Task Force is making decisions in extraordinary times. Although there is a need to implement decisions in a timely way, they will need to be presented to UGME Committee for approval in line with our governance structure in due course.
11. Task Force discussions will remain confidential until key messages are released