



THE UNIVERSITY OF BRITISH COLUMBIA

## Faculty of Medicine

---

Greetings one45 Group Owners,

Phase one of the one45 Security Audit is now complete. All administrative users who have not accessed the one45 system since January 1 2020 and no longer required an account have been deactivated.

The next step is for you to complete phase two and three of the one45 Security Audit. The tasks in **phases two** and **three** include:

- **Validating the Administrator and Faculty Users who have access to your one45 group(s)**
- **Validating the Administrative Permissions for these users**
- **Completing the Security Audit Survey in one45**

To begin phase two and three of the audit, please follow the instructions in the document attached to this email. You are requested to complete your part of the audit by March 28 2021. Once you have finished all 3 tasks, your part of the Security Audit is complete.

Should you have any questions about the audit or require assistance in performing your tasks, please do not hesitate to contact me at [fomeas.support@ubc.ca](mailto:fomeas.support@ubc.ca).

We appreciate your participation in the 2021 one45 Security Audit Process.

Regards,

*Elizabeth Rota*

**Liz Rota**

Educational Administrative Systems Support Analyst

UBC Faculty of Medicine, Dean's Undergraduate & Postgraduate Education Office