

The University of British Columbia
Faculty Executive Committee

February 18, 2020
4:00 to 6:00 pm
Minutes

Attendance: Dr. Dermot Kelleher, Dr. Aslam Anis, Dr. Joseph Anthony, Mr. James Beresford, Dr. Sarah Brears, Dr. Ed Conway, Ms. Alexis Davis, Dr. Allison Eddy, Dr. Bruce Forster, Dr. Joerg Gsponer, Dr. Cheryl Holmes, Dr. Maria Hubinette, Dr. Michael Hunt, Dr. Cecilia Jevitt, Ms. Shanda Jordan-Gaetz, Dr. Darryl Knight, Dr. Mieke Koehoorn, Dr. Brenna Lynn, Dr. Deborah Money, Dr. Edwin Moore, Dr. Alice Mui, Ms. Sue Murphy, Ms. Cristina Rubino, Dr. Amil Shah, Dr. Ravi Sidhu, Dr. Tricia Tang, Dr. Michelle Wong, Dr. Roger Wong, Dr. Bruce Wright

Regrets: Dr. Mike Allard, Dr. Francois Benard, Ms. Leanne Denis, Dr. Alana Fleet, Ms. Jenn Golinski, Dr. Martin Gleave, Ms. Kazuko Hiroe, Dr. Claudia Krebs, Dr. Robert McMaster, Mr. Zach Sagorin, Ms. Cindy Valensky, Dr. Wyeth Wasserman, Dr. Paul Winwood, Ms. Katie White

Guests: Dr. Linlea Armstrong, Dr. Jehannine Austin, Dr. Peter Crompton, Dr. Savvas Nicolaou, Ms. Anastasia Richardson, Ms. Shilpa Samji

Locations: DHCC 11268 with videoconferencing to LSC 1312 CMR; RADs Portables

The Dean called the meeting to order at 4:02 PM

1.0. CALL TO ORDER AND REVIEW OF AGENDA – DR. D. KELLEHER

2.0. APPROVAL OF MINUTES FROM November 19, 2019 – DR. D. KELLEHER

Motion: That the Faculty Executive approve the minutes from the Nov 19, 2019 meeting.

MOTION: Dr. B. Forster

SECONDED: Mr. R. Wong

CARRIED

3.0. BUSINESS ARISING AND REPORT OF THE DEAN – DR. D. KELLEHER

The Dean's report was reviewed, as circulated.

4.0. FACULTY OF MEDICINE EXTERNAL REVIEW REPORT & RESPONSE – DR. D. KELLEHER

The Faculty of Medicine External Review Report & Response was presented as circulated. Discussion highlights included:

- The topic of partner track faculty appointments (recommendation F5) was discussed and it was clarified that the Faculty will be reviewing all faculty appointment categories but does not intend to dissolve the partner track faculty appointment category;

- It was noted that the Equity, Diversity and Inclusion recommendations are general in nature and that the Faculty will have the opportunity to address these in a way that it deems most appropriate for the environment and context; and
- The minimum funding package for graduate students and opportunities for potential increases were discussed in relation to recommendation E8.

Motion: That the Faculty Executive approve the response to the Faculty of Medicine External Review report as circulated.

MOTION: Dr. A. Eddy

SECONDED: Dr. R. Wong

CARRIED

5.0. GRADUATE & POSDOCTORAL EDUCATION COMMITTEE ANNUAL REPORT – DR. M. HUNT

The Graduate and Postdoctoral Education Committee 2018-2019 annual reported was presented as circulated. Some highlights were:

- Review of Committee mandate and scope of activities;
- Outcomes of the 2018 Grad-HELES survey regarding the quality of the learning environment for research graduate students and six emerging recommendations;
- Purpose and overview of the research graduate program review process;
- Three graduate programs were highlighted: Global Surgical Care (MGSC), Pathology and Laboratory Medicine (PATH), Rehabilitation Sciences (RHSC);
- Available graduate student initiative funds were highlighted; and
- Three challenges and four future priorities were reviewed as presented in the report.

The topic of graduate teaching evaluations was identified as an ongoing area of discussion and improvement. The Committee acknowledged the work of the GPEC to date.

Motion: That the Faculty Executive receive the Graduate and Postdoctoral Education Committee 18/19 annual report as circulated.

MOTION: Dr. R. Wong

SECONDED: Dr. D. Money

CARRIED

6.0. CLINICAL FACULTY (CF) – MS. S. JORDAN GAETZ

Three documents were presented for approval:

Policy on Clinical Faculty Appointments

- Description of Ranks: clarification in each category that clinical faculty appointments are renewable upon review.
- Clarification regarding eligibility to vote on CF appointments and promotions.
- Clarification that review & vote by departmental CFAPC not required for clinical instructors.
- Removal of departmental letter when review of promotions are positive – will be sent out by Dean's Office post Dean's review and recommendation.
- Clarification regarding engagement between department and CF regarding criteria & process for promotion.

In the ensuing discussion, it was clarified that the topic of appointments for locums will be addressed in a separate process. Clarification around definition for each faculty appointment type and respective ranks are forthcoming.

Clinical Faculty Compensation Terms for Teaching in the MD Undergraduate and MD Postgraduate Programs (July 1, 2019 to June 30, 2021)

- 2% increase in unit rate to \$91.80 effective July 1, 2020.
- Revision of Section 3 to include information from existing appendix for ease of reference.
- Departmental Clinical Teaching Support Allocation & Accountability Committees are now required to submit patient allocation summaries to the Director, Clinical Faculty Affairs in addition to the Associate Dean, PGME.

Clinical Faculty Compensation Terms for Standing Committees and Search Committees for Senior Leadership (July 1, 2019 to June 30, 2021)

- Addition of eligible compensable FoM standing committees to reflect governance renewal.

In the ensuing discussion, it was noted that the Faculty of Medicine's rate of compensation for CF committee service is different from that of select external organizations and that further conversation is needed to explore this topic.

Motion: That the Faculty Executive approve the Policy on Clinical Faculty Appointments as presented.

MOTION: Dr. B. Forster

SECONDED: Dr. A. Anis

CARRIED

Motion: That the Faculty Executive approve the Clinical Faculty Compensation Terms for Teaching the MD Undergraduate and MD Postgraduate Programs (July 1, 2019 to June 30, 2021) as presented.

MOTION: Dr. B. Forster

SECONDED: Dr. A. Anis

CARRIED

Motion: That the Faculty Executive approve the Clinical Faculty Compensation Terms for Standing Committees and Search Committees for Senior Leadership (July 1, 2019 to June 30, 2021)

MOTION: Dr. B. Forster

SECONDED: Dr. A. Anis

CARRIED

7.0. CURRICULUM CHANGE PROPOSALS – VARIOUS PRESENTERS

The following curriculum changes were presented to the Faculty Executive for approval:

- New program
 - 7.1 Graduate Certificate in Genomic Counselling & Variant Interpretation
- Category 1
 - 7.2 BMEG 200 new course
 - 7.3 RADS new course code
 - 7.4 MIDW 120 new course
 - 7.5 RHSC 517 new course

