

*The University of British Columbia
Faculty Executive Committee*

September 15, 2020
4:00 to 6:00 pm (Virtual Meeting)
Minutes

Attendance: Dr. Dermot Kelleher (Chair), Dr. Mike Allard, Dr. Aslam Anis, Dr. Joseph Anthony, Dr. Sarah Brears, Dr. Ed Conway, Ms. Alexis Davis, Dr. Allison Eddy, Dr. Alana Fleet, Dr. Bruce Forster, Dr. Martin Gleave, Ms. Kazuko Hiroe, Dr. Cheryl Holmes, Dr. Maria Hubinette, Dr. Michael Hunt, Dr. Cecilia Jevitt, Ms. Shanda Jordan-Gaetz, Dr. Dermot Kelleher, Dr. Darryl Knight, Dr. Daphne Lu, Dr. Brenna Lynn, Dr. Robert McMaster, Dr. Edwin Moore, Dr. Alice Mui, Ms. Sue Murphy, Ms. Cristina Rubino, Dr. Amil Shah, Dr. Ravi Sidhu, Dr. Tricia Tang, Dr. Paul Winwood, Dr. Roger Wong, Dr. Bruce Wright

Regrets: Dr. Francois Benard, Ms. Leanne Denis, Dr. Joerg Gsponer, Ms. Cindi Valensky, Dr. Wyeth Wasserman, Ms. Katie White

Guests: Mr. James Beresford, Ms. Jenn Golinski, Ms. Roslyn Goldner, Dr. Michelle Wong

Locations: Virtual via Zoom

Note: Electronic voting was conducted in real time using Qualtrics.

The Dean called the virtual meeting to order at 4:00 PM.

1.0. CALL TO ORDER AND REVIEW OF AGENDA – DR. D. KELLEHER

2.0. APPROVAL OF MINUTES FROM May 12, 2020 – DR. D. KELLEHER

MOTION: That the Faculty Executive approve the minutes of the May 12, 2020 meeting.

MOTION: Dr. B. Forster

SECONDED: Dr. E. Moore

MOTION CARRIED

3.0. BUSINESS ARISING AND REPORT OF THE DEAN – DR. D. KELLEHER

The Dean's report was reviewed, as circulated.

4.0. MD Motion for Graduation – VFMP – DR. A. SHAH

A Vancouver Fraser undergraduate medical student who did not graduate in May 2020 has since fulfilled all the requirements and thus, the Students and Promotion Review Board has recommended graduation.

Motion: That the candidate for the MD degree who has satisfactorily met the requirements be approved and recommended to Senate, and that the Dean, in consultation with the Registrar, be empowered to make any necessary changes.

MOTION: Dr. A Shah

SECONDED: Dr. S. Brears

MOTION CARRIED

5.0. CURRICULUM PROPOSALS – VARIOUS PRESENTERS

The following curriculum proposals were presented to the Faculty Executive for approval:

- Category 1 Proposals
 - 4.1 OBST 510
 - 4.2 OBST 511

Motion: That the Faculty Executive approve the Category 1 curriculum change proposals in aggregate.

MOTION: Dr. B. Forster

SECONDED: Dr. C. Jevitt

MOTION CARRIED

- Category 2 Curriculum Change Proposal
 - 4.3 OEH

Motion: That Faculty Executive approve the Category 2 Occupational and Environmental Hygiene curriculum change proposal.

MOTION: Dr. B. Forster

SECONDED: Dr. A. Eddy

MOTION CARRIED

6.0. CLINICAL FACULTY ADVISORY COUNCIL (CFAC) ANNUAL REPORT – MS. A. DAVIS

The Clinical Faculty Advisory Council annual report was presented as circulated. Key highlights include:

- A plan to address CFAC challenges was presented, with a focus on clarifying the role and purpose of CFAC and the expectation of CFAC reps as well as the creating subcommittees (recognition, communication, promotions) to focus on more specific projects;
- The Clinical Faculty Awards 2020 adjudication has been completed. Beginning in September 2020, a review of the awards will be performed, focusing on improving inclusivity, diversity of categories and addressing gaps;
- Next steps for CFAC include continuing to action the goals of the subcommittees, working collaboratively as one group on identified goals and ensuring meeting content is relevant and useful for dissemination to clinical faculty.

In the ensuing discussion, it was noted that in response to the Faculty External Review, a review of all available streams and ranks in the Faculty will be conducted in the future to provide clarity on the distinctions between each category and how individuals fit into each one.

Motion: That the Faculty Executive receive the 2019/2020 Clinical Faculty Advisory Council annual report as circulated.

MOTION: Dr. P. Winwood

SECONDED: Dr. J. Anthony

MOTION CARRIED

7.0. DEPARTMENT OF OBSTETRICS & GYNAECOLOGY INTERNAL REVIEW REPORT & RESPONSE – DR. G. STUART

The Department of Obstetrics & Gynaecology internal review report was presented as circulated. The internal review was conducted in February 2020 and the results were largely positive. It was noted that the majority of recommendations from the external review conducted in 2014 have been addressed. Identified areas of strength include faculty wellbeing, mentorship, leadership and the graduate programs. Post-review priorities of the department include the recruitment of a new Department Head, financial stability, clinical faculty engagement, communication and research growth across the department.

Motion: That the Faculty Executive receive the Department of Obstetrics & Gynaecology internal review report & response as circulated.

MOTION: Dr. B. Forster

SECONDED: Dr. M. Gleave

MOTION CARRIED

8.0. DEPARTMENT OF OPHTHALMOLOGY INTERNAL REVIEW REPORT & RESPONSE– DR. D. MABERLEY

The Department of Ophthalmology internal review report was presented as circulated. The internal review took place in July 2018. Two overarching identified themes were 1) the culture/professionalism of the department, and 2) engagement of faculty members. Priority for the department is to focus on its strategic plan, which will continue to address departmental culture and engagement.

Motion: That the Faculty Executive receive the Department of Ophthalmology internal review report & response as circulated.

MOTION: Dr. C. Holmes

SECONDED: Dr. J. Anthony

MOTION CARRIED

9.0. DEPARTMENT OF UROLOGIC SCIENCES EXTERNAL REVIEW REPORT & RESPONSE– DR. M. GLEAVE

The Department of Urologic Sciences external review report was presented as circulated. The review was conducted in March 2020 with favourable results. Identified areas of strengths include an international reputation for excellence and for transformative prostate cancer research, excellence in patient care and residency training, high faculty morale, exemplary philanthropic support and strong departmental leadership. Recommendations for the department include the development of a formal strategic plan, the consolidation of the renal transplant program and strengthening of departmental infrastructure. Key areas of focus for the department are the sustainable growth of the department, programmatic growth, as well as recruitment in specific programmatic areas.

Motion: That the Faculty Executive receive the Department of Urologic Sciences external review report and response as circulated.

MOTION: Dr. A. Eddy

SECONDED: Dr. J. Anthony

MOTION CARRIED

10.0. DEPARTMENT OF SURGERY EXTERNAL REVIEW REPORT & RESPONSE – DR. G. REDEKOP

The Department of Surgery external review report was presented and circulated. The review was conducted in January 2020. Identified areas of strengths include excellent education and clinical care, a dedicated and well-respected Department Chair, and novel educational programs. Key Issues facing the department include both the financial & governance models and implementation of the departmental strategic plan. Key recommendations from the report were highlighted. The department also noted several challenges which were not present in the report, including the transition to competency-based PGME training, increasing social responsibility, workforce planning for sustainability, burnout prevention as well as the further refinement of compensation models for clinician scientists.

Motion: That the Faculty Executive receive the Department of Surgery external review report & response as circulated.

MOTION: Dr. S. Brears

SECONDED: Dr. A. Eddy

MOTION CARRIED

11.0. COVID-19 UPDATE – ALL

A discussion took place surrounding COVID-19. Key highlights included:

- Research:
 - Currently in Stage 2 of research resumption. Approved Stage 1 safety plans will remain in effect, however there is now allowance for more personnel, as long as they adhere to the Stage 1 safety plan;
 - COVID-19 research funding updates;
 - It was clarified that mask requirements for indoor locations should follow the site-specific instructions for mask wearing.
- Education:
 - Undergraduate students and Graduate students have returned to school;
 - Winter Term 2 will continue to be a blended delivery with online instruction and in-person instruction when needed;
 - The administrative processes that have been used in reviewing requested on-site (in-person) education activities for Term 1 will continue to be used for Term 2, however administrative processes will be simplified, without compromising safety of faculty, staff and students;
 - Funding for additional Teaching Assistants have been distributed to departments;
 - CPD module in supporting students in terms of COVID-19 PPE use before returning to clinical practice was well received and is now a mandatory course for all FoM students to take. This module is being shared nationally as well.

12.0. ANY OTHER BUSINESS – ALL

Motion: That the September 15, 2020 Faculty Executive meeting be adjourned.

MOTION: Dr. E. Moore

SECONDED: Dr. J. Anthony

MOTION CARRIED

MEETING ADJOURNED AT 6:00PM