FACULTY HR TEAM: PORTFOLIO BREAKDOWN

UNITS	LEAD
All Departments and Schools	Fern Moran for Aneri Dalal (Assistant, Faculty HR) – Anticipated return
All Departments and Schools	November 2023
	P&T review status queries
	Clinical Faculty Appointments/Reappointments/Promotions
	Clinical Admin appointments (excluding Education portfolio)
	Unpaid Term Faculty Appointments (excluding PDF/RA/Clinical Fellow)
	Faculty Housing Tracking and Housing Assistance Application
	Provost Child Care Program
	Emeritus Recommendations
	Associate Memberships
Audiology & Speech Sciences	Svetlana Perry (Assistant Manager, Faculty HR)
Biochemistry & Molecular Biology	First point of contact for Faculty Recruitments
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Cellular & Physiological Sciences	PIRL Packages for Vice Dean, Academic/Dean approval
Family Practice	Paid Term Appointments
Medical Genetics	PDF and RA Re/appointments, Issues Management and Exceptions
Medicine	Clinical Fellows
Occupational Science & Occupational Therapy	Clinical Faculty Issues Management
Pediatrics	Clinical Faculty Affairs
Physical Therapy	Chairs/Professorships/Distinguished Scholars
Surgery	Salary Awards
Centres and Institutes	BC and Royal Colleges
Anesthesiology, Pharmacology & Therapeutics	Andie Sha (Assistant Manager, Faculty HR)
Dermatology & Skin Science	First point of contact for Faculty Recruitments
Emergency Medicine	PIRL Packages for Vice Dean, Academic/Dean Approval
Orthopedics	Paid Term Appointments
Obstetrics & Gynaecology	PDF and RA Re/appointments, Issues Management and Exceptions
Ophthalmology & Visual Sciences	Clinical Fellows
Pathology & Laboratory Medicine	Clinical Faculty Issues Management
Psychiatry	Clinical Faculty Affairs
Radiology	Chairs/Professorships/Distinguished Scholars
School of Biomedical Engineering	Salary Awards
School of Population & Public Health	BC and Royal Colleges
Urologic Sciences	
Education (MEDU, MEDP, etc.)	
All Department and Schools	Alyssa Piperni (Manager, Faculty Recruitments, Appointments and
	Honorifics) with assistance from the Client Services team)
	Oversight on Assistant Managers, Faculty HR portfolio (as above)
	Oversight on high profile recruitments (CRC's, CERC's, PEC's, etc.)
	Training and Development for Distributed Faculty HR
Medicine	Alyssa Piperni for Tammy Louis (Manager, Faculty HR) – Anticipated
Occupational Science & Occupational Therapy	return June 2024
Ophthalmology & Visual Sciences	Full-time Academic Appointments (Post-Recruitment)
Physical Therapy	Partner Faculty
Centres and Institutes	Promotion and Tenure Reviews
For any Promotion & Tenure Questions/ Files:	Secondments
Emergency Medicine	Advises on intricate and unusual faculty HR issues
Obstetrics & Gynaecology	
Orthopedics	
Pathology & Laboratory Medicine	
Pediatrics	
Urologic Sciences	

Audiology & Speech Sciences	Jane Zhang (Manager, Faculty HR)
Anesthesiology, Pharmacology & Therapeutics	Full-time Academic Appointments (Post-Recruitment)
Biochemistry & Molecular Biology	Partner Faculty
Cellular & Physiological Sciences	Promotion and Tenure Reviews
Dermatology & Skin Science	Secondments
Family Practice	Advises on intricate and unusual faculty HR issues
Medical Genetics	
Psychiatry	
Radiology	
School of Biomedical Engineering	
Education (MEDU, MEDP, etc.)	
For any Promotion & Tenure Questions/ Files:	
School of Population & Public Health	
Surgery	
Emergency Medicine	Susan Jackson (Manager, Faculty HR)
Obstetrics & Gynaecology	Full-time Academic Appointments (Post-Recruitment)
Orthopedics	Partner Faculty
Pathology & Laboratory Medicine	Secondments
Pediatrics	Advises on intricate and unusual faculty HR issues
School of Population & Public Health	Faculty HR Projects
Surgery	
Urologic Sciences	
All Units	Amy Tsang (Senior Manager, Faculty HR)
	Team Management and Operations
	Faculty-Wide Practices and Procedures
	Projects and Strategic Initiatives
	Oversight for Senior Leader Recruitments, Appointments and Reviews
All Units	Yichen Zhang (Assistant Manager, Searches and Reviews)
	Nicole Bell (Assistant Manager, Searches and Reviews)
	Aleksandra Bjelica (Assistant, Searches and Reviews)
	Senior Leaders Recruitment/Appointment/Reappointment/Review
	Administrative Leave Requests
	Department and School Internal and External Reviews
	Centres/Institutes Internal and External Reviews
All Units	Christine Speers (Organizational Development, HR Manager)
All Offics	Organizational Development Strategic Projects and Initiatives
	Human Resources Manager, Staff HR Dean's Office
	Awards and Recognition
	Equity, Diversity and Inclusion Projects and Initiatives
	Learning and Development, Mentorship, Engagement, and other
Client Comisses LID	Faculty and Staff HR Projects
Client Services—HR	Margarita Reyes (HR Manager, Client Services)
	Jessy Lee (HR Coordinator, Client Services)
	Natalia Kerechanyn (HR Assistant, Client Services)
	HR Backfill for depts/schools/centres (on cost recovery basis)