

**FINANCE & PROCUREMENT TEAMS' CONTACT LIST**

Primary Office: Unit 317 - 2194 Health Sciences Mall, Instructional Resource Centre, P.A. Woodward Building, Vancouver BC, V6T 1Z3. Vancouver Campus

Secondary Office: Unit 208 City Square - 555 West 12th Ave., Vancouver, BC V5Z 3X7

[MedNet > Services & Resources > Finance > Finance Team](#)

**CONTACT METHODS: ZOOM/MS TEAMS, |Chat| Calls or Email**

DEPARTMENT - Email distribution lists: <i>MED ML Finance - ALL</i>	TITLE	PHONE	PRIMARY LOCATION	
Department Head: <a href="#">Andrew Glynn</a>	Senior Director Finance		UBC Vancouver - IRC	
Executive Team Support: <a href="#">Anne Tomkins</a>	Administrative Coordinator		UBC Vancouver - IRC	
Meeting requests: <a href="#">MED Finance &amp; HR Assistant</a>			UBC Vancouver - IRC	
DEPARTMENT LEADS - Email Distribution List: <i>Med ML Finance - Leads</i>	TITLE	PHONE	PRIMARY LOCATION	
<a href="#">Academic Services: Allison Kim</a>	Finance Director		CITY SQUARE	
<a href="#">Education &amp; Administration Services: Janet Wang</a>	Finance Director		UBC Vancouver - IRC	
<a href="#">Education Services: Chi Huang</a>	Associate Finance Director		CITY SQUARE	
<a href="#">Financial Planning &amp; Analysis: Reginald Ma</a>	Senior Finance Manager, Financial Planning & Analysis		UBC Vancouver - IRC	
<a href="#">Research Services: Joyce Wong</a>	Senior Finance Manager		UBC Vancouver - IRC	
ACCOUNTS RECEIVABLE - <i>MED ML Finance - Academic Accounts Receivable</i>	TITLE	PHONE	PRIMARY LOCATION	
Accounting Journal Inquiries: <a href="mailto:med.jv@ubc.ca">med.jv@ubc.ca</a>	<a href="#">Kim Fowler</a>	A/R Services Coordinator	CITY SQUARE	
	<a href="#">Richa Singhal</a>	Finance Assistant	Unit 208-555 West 12th Ave	
	<a href="#">Indu Dissanayake</a>	Finance Assistant	Vancouver, BC	
	<a href="#">Amy Chow</a>	Finance Assistant	V5Z 3X7	
	<a href="#">Sebastian Luna</a>	Work Learn Student		
REGIONAL DISTRIBUTED TEAM - Chi Huang	REGIONAL	TITLE	PHONE	PRIMARY LOCATION
<a href="#">Island Medical Program</a>	<a href="#">Kun Liu</a>	Finance Officer	1-250-721-7479	<a href="#">UVIC - Victoria</a>
<a href="#">Southern Medical Program</a>	<a href="#">Thomas Veal</a>	Finance Officer	1-250-807-8294	<a href="#">UBCO - Kelowna</a>
<a href="#">Southern Medical Program</a>	<a href="#">Debora Garcia Coe</a>	Finance Coordinator	1-250-807-9442	<a href="#">UBCO - Kelowna</a>
<a href="#">Northern Medical Program</a>	<a href="#">Lisa Viik</a>	Finance Coordinator	1-250-960-5446	<a href="#">UNBC - Prince George</a>
PROCUREMENT TEAM SUPPORT: <i>Med ML Finance - Procurement Team</i>	TITLE	PHONE	PRIMARY LOCATION	
	<a href="#">Procurement Office Contact Page</a>	Procurement Partner, Strategic Sourcing		
Online: <a href="https://finance.ubc.ca/procure-pay">https://finance.ubc.ca/procure-pay</a>	<a href="#">Jeremiah Garcia</a>	Buyer	604-306-3341	
	<a href="#">Aparna Jain</a>	Buyer	City Square & TEF III	
	<a href="#">Jason Fung</a>	Buyer	City Square & TEF III	
Customer Support Centre: <a href="https://finance.ubc.ca/customer-support-centre">https://finance.ubc.ca/customer-support-centre</a>				

DEPARTMENTS	Finance Manager	Financial Analyst - Primary	Financial Analyst	Procurement Contact - Purchases over \$35K	Buyer Support
1 <a href="#">Anesthesiology, Pharmacology &amp; Therapeutics</a>	<a href="#">Brian Zackon</a>	<a href="#">Gavin Morrison</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
2 <a href="#">Biochemistry &amp; Molecular Biology</a>	<a href="#">Lily Zhou</a>	<a href="#">Ruby Chang</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
3 <a href="#">Cellular &amp; Physiological Sciences</a>	<a href="#">Lily Zhou</a>	<a href="#">Ruby Chang</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
4 <a href="#">Dermatology &amp; Skin Science</a>	<a href="#">Sharon Duguid</a>	<a href="#">Summer He</a>	<a href="#">Jenny Wang (on leave)</a>	<a href="#">Bill Liu</a>	<a href="#">Jason Fung</a>
5 <a href="#">Emergency Medicine</a>	<a href="#">Brian Zackon</a>	<a href="#">Gavin Morrison</a>		<a href="#">Bill Liu</a>	<a href="#">Jason Fung</a>
6 <a href="#">Family Practice</a>	<a href="#">Linda Yang</a>	<a href="#">Prab Saini</a>		<a href="#">Bill Liu</a>	<a href="#">Jason Fung</a>
7 <a href="#">Medical Genetics</a>	<a href="#">Farrell Louie</a>	<a href="#">Minsoo Kang</a>		<a href="#">Bill Liu</a>	<a href="#">Jason Fung</a>
8 <a href="#">Medicine</a>	<a href="#">Sharon Duguid</a>	<a href="#">Summer He</a>	<a href="#">Jenny Wang (on leave)</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
9 <a href="#">Obstetrics &amp; Gynaecology</a>	<a href="#">Farrell Louie</a>	<a href="#">Minsoo Kang</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
10 <a href="#">Occupational Science &amp; Occupational Therapy</a>	<a href="#">Geraldine Ong</a>	<a href="#">Precilla Huang</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
11 <a href="#">Ophthalmology &amp; Visual Sciences</a>	<a href="#">Linda Yang</a>	<a href="#">Prab Saini</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
12 <a href="#">Orthopaedics</a>	<a href="#">Brian Zackon</a>	<a href="#">Gavin Morrison</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
13 <a href="#">Pathology &amp; Laboratory Medicine</a>	<a href="#">Linda Yang</a>	<a href="#">Trevor Mah</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
14 <a href="#">Pediatrics</a>	<a href="#">George Grewal</a>	<a href="#">Irina Praulova</a>	<a href="#">Michael Gottenbos</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
15 <a href="#">Physical Therapy</a>	<a href="#">Geraldine Ong</a>	<a href="#">Precilla Huang</a>		<a href="#">Bill Liu</a>	<a href="#">Jason Fung</a>
16 <a href="#">Psychiatry</a>	<a href="#">Linda Yang</a>	<a href="#">Trevor Mah</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
17 <a href="#">Radiology</a>	<a href="#">Linda Yang</a>	<a href="#">Prab Saini</a>		<a href="#">Bill Liu</a>	<a href="#">Jason Fung</a>
18 <a href="#">Surgery</a>	<a href="#">Brian Zackon</a>	<a href="#">Gavin Morrison</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
19 <a href="#">Urologic Sciences</a>	<a href="#">Brian Zackon</a>	<a href="#">Gavin Morrison</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>

SCHOOLS	Finance Manager	Financial Analyst - Primary	Financial Analyst	Procurement Contact - Purchases over \$35K	Buyer Support
1 <a href="#">Audiology &amp; Speech Sciences</a>	<a href="#">Geraldine Ong</a>	<a href="#">Precilla Huang</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
2 <a href="#">Biomedical Engineering - SBME</a>	<a href="#">Lily Zhou</a>	<a href="#">Ruby Chang</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
3 <a href="#">Population &amp; Public Health - SPPH</a>	<a href="#">Geraldine Ong</a>	<a href="#">Precilla Huang</a>		<a href="#">Bill Liu</a>	<a href="#">Jason Fung</a>

CENTRES	Finance Manager	Financial Analyst - Primary	Financial Analyst	Procurement Contact - Purchases over \$35K	Buyer Support
1 <a href="#">BC Cancer Research Centre</a>	<a href="#">Linda Yang</a>	<a href="#">Trevor Mah</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
2 <a href="#">BC Centre on Substance Use - BCCSU</a>	<a href="#">Tracy Yang</a>	<a href="#">Carrie Yuan</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
3 <a href="#">BC Children's Hospital Research Institute</a>	<a href="#">George Grewal</a>	<a href="#">Michael Gottenbos</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
4 <a href="#">Biomedical Research Centre*</a>	<a href="#">Lily Zhou</a>	<a href="#">Ruby Chang</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
5 <a href="#">Centre for Blood Research*</a>	<a href="#">Sharon Duguid</a>	<a href="#">Katy Wong</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
6 <a href="#">Centre for Excellence in Indigenous Health*</a>	<a href="#">Geraldine Ong</a>	<a href="#">Precilla Huang</a>		<a href="#">Bill Liu</a>	<a href="#">Garcia, Jeremiah</a>
7 <a href="#">Centre for Health Education Scholarship</a>	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
8 <a href="#">Centre for Health Services &amp; Policy Research*</a>	<a href="#">Geraldine Ong</a>	<a href="#">Precilla Huang</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
9 <a href="#">Centre for Hip Health &amp; Mobility*</a>	<a href="#">Farrell Louie</a>	<a href="#">Min Soo Kang</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
10 <a href="#">Centre for Molecular Medicine and Therapeutics*</a>	<a href="#">Farrell Louie</a>	<a href="#">Min Soo Kang</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
11 <a href="#">CHEOS - Centre for Health Evaluation &amp; Outcome Sciences</a>	<a href="#">Tracy Yang</a>	<a href="#">Carrie Yuan</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
12 <a href="#">Djavad Mowafaghian Centre for Brain Health*</a>	<a href="#">Sharon Duguid</a>	<a href="#">Katy Wong</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
13 <a href="#">Human Early Learning Partnership*</a>	<a href="#">Geraldine Ong</a>	<a href="#">Precilla Huang</a>		<a href="#">Bill Liu</a>	<a href="#">Garcia, Jeremiah</a>
14 <a href="#">ICORD*</a>	<a href="#">Farrell Louie</a>	<a href="#">Min Soo Kang</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
15 <a href="#">Institute of Mental Health</a>	<a href="#">Tracy Yang</a>	<a href="#">Carrie Yuan</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
16 <a href="#">James Hogg Research Centre* - HLI, Heart and Lung Institute</a>	<a href="#">Tracy Yang</a>	<a href="#">Carrie Yuan</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
17 <a href="#">Life Sciences Institute - LSC</a>	<a href="#">Lily Zhou</a>	<a href="#">Ruby Chang</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
18 <a href="#">Providence Health Care Research Institute</a>	<a href="#">Tracy Yang</a>	<a href="#">Carrie Yuan</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
19 <a href="#">UBC Centre for Disease Control*</a>	<a href="#">Brian Zackon</a>	<a href="#">Gavin Morrison</a>		<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>
20 <a href="#">Vancouver Coastal Health Research Institute</a>	<a href="#">Farrell Louie</a>	<a href="#">Neesha Ark</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>

21	<a href="#">Vancouver Prostate Centre* / Urologic Sciences</a>	<a href="#">Brian Zackon</a>	<a href="#">Gavin Morrison</a>	<a href="#">Bill Liu</a>	<a href="#">Jeremiah Garcia</a>	
22	<a href="#">W. Maurice Young Centre for Applied Ethics*</a>	<a href="#">Geraldine Ong</a>	<a href="#">Precilla Huang</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>	
23	<a href="#">Women's Health Research Institute</a>	<a href="#">Joyce Wong</a>	<a href="#">Joyce Lou</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>

\*UBC Senate-approved

ADMINISTRATIVE SERVICES	Finance Manager	Financial Analyst - Primary	Financial Analyst	Procurement Contact - Purchases over \$35K	Buyer Support
1 AFMC Report	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
2 Alternative Payments Program	<a href="#">Roy Choe</a>	<a href="#">C.J. (Zhi Jie) Chia</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
3 <a href="#">Alumni Affairs</a>	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
4 <a href="#">Communications</a>	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
5 <a href="#">Development</a>	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
6 <a href="#">Digital Solutions (formerly MedIT)</a>	<a href="#">Roy Choe</a>	<a href="#">C.J. (Zhi Jie) Chia</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
7 <a href="#">Facilities (Space Planning &amp; Facilities Management)</a>	<a href="#">Roy Choe</a>	<a href="#">C.J. (Zhi Jie) Chia</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
8 Faculty Administration	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
9 <a href="#">Faculty Affairs</a>	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
10 Faculty Wide Central Resources	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
11 <a href="#">Finance Service Team</a>	<a href="#">Roy Choe</a>	<a href="#">C.J. (Zhi Jie) Chia</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
12 Government Relations	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
13 <a href="#">Medical Students &amp; Alumni Centre (MSAC)</a>	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
14 Office of the Dean	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
15 Office of the Managing Director	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
16 <a href="#">Respectful Environments, Equity, Diversity and Inclusion</a>	<a href="#">Roy Choe</a>	<a href="#">Eric Toh</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
17 Space & Technology Renewal	<a href="#">Roy Choe</a>	<a href="#">C.J. (Zhi Jie) Chia</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
18 TEL Operations	<a href="#">Roy Choe</a>	<a href="#">C.J. (Zhi Jie) Chia</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>

EDUCATION SERVICES	Finance Manager	Financial Analyst - Primary	Financial Analyst	Procurement Contact - Purchases over \$35K	Buyer Support
1 <a href="#">Admissions</a>	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
2 Clinical Faculty Teaching Payments	<a href="#">Janet Wang</a>	<a href="#">Louise Zhao</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
3 <a href="#">CPD - Continuing Professional Development</a>	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
4 <a href="#">Education</a>	<a href="#">Janet Wang</a>			<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
5 <a href="#">Evaluation Studies</a>	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
6 Faculty Development	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
7 Health Professions Office	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>	<a href="#">Chris Leong</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
8 MD/PHD Program	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>	<a href="#">Chris Leong</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
9 New Programs	<a href="#">Janet Wang</a>	<a href="#">Louise Zhao</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
10 OEI - Office of Education Innovation - OEI	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
11 Office of VDE - Vice-Dean of Education	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
12 PGME - Post Graduate Medical Education Program	<a href="#">Chi Huang</a>	<a href="#">Joanna Huang</a>	<a href="#">Chris Leong</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
13 UGME - Undergraduate Medical Education	<a href="#">Chi Huang</a>	<a href="#">Journey Wong</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
14 Vancouver Summer Programs	<a href="#">Chi Huang</a>	<a href="#">Michael Cho</a>	<a href="#">Chris Leong</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
15 VFMP - Vancouver and Fraser Medical Program	<a href="#">Chi Huang</a>	<a href="#">Journey Wong</a>		<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>

RESEARCH SERVICES	Finance Manager	Financial Analyst - Primary	Financial Analyst	Procurement Contact - Purchases over \$35K	Buyer Support
1 Graduate Program	<a href="#">Joyce Wong</a>	<a href="#">Joyce Luo</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
2 Office of EADR - Executive Associate Dean, Research	<a href="#">Joyce Wong</a>	<a href="#">Joyce Luo</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
3 Overhead Allocation	<a href="#">Joyce Wong</a>	<a href="#">Joyce Luo</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
4 <a href="#">Research</a>	<a href="#">Joyce Wong</a>	<a href="#">Joyce Luo</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
5 Research Endowments	<a href="#">Joyce Wong</a>	<a href="#">Joyce Luo</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
6 Research Excellence Activities	<a href="#">Joyce Wong</a>	<a href="#">Joyce Luo</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
7 Research Revenue Report	<a href="#">Joyce Wong</a>	<a href="#">Joyce Luo</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>
8 Royalty Allocation	<a href="#">Joyce Wong</a>	<a href="#">Joyce Luo</a>	<a href="#">Sally Wu - On Leave</a>	<a href="#">Bill Liu</a>	<a href="#">Aparna Jain</a>