FACULTY HR TEAM: PORTFOLIO BREAKDOWN

UNITS LEAD	
All Departments and Schools	Fern Moran for Aneri Dalal (Assistant, Faculty HR) – Anticipated return
7 th Departments and Schools	April 2024
	P&T review status queries
	Clinical Faculty Appointments/Reappointments/Promotions
	Clinical Admin appointments (excluding Education portfolio)
	Unpaid Term Faculty Appointments (excluding PDF/RA/Clinical Fellow)
	Faculty Housing Tracking and Housing Assistance Application
	Provost Child Care Program
	Emeritus Recommendations
	Associate Memberships
Audiology & Speech Sciences	Svetlana Perry (Assistant Manager, Faculty HR)
Biochemistry & Molecular Biology	First point of contact for Faculty Recruitments
Cellular & Physiological Sciences	PIRL Packages for Vice Dean, Academic/Dean approval
Family Practice	Paid Term Appointments
Medical Genetics	PDF and RA Re/appointments, Issues Management and Exceptions
Medicine	Clinical Fellows
Occupational Science & Occupational Therapy	Clinical Fellows Clinical Faculty Issues Management
Pediatrics	Clinical Faculty Affairs
Physical Therapy	Chairs/Professorships/Distinguished Scholars
Surgery	Salary Awards
Centres and Institutes	BC and Royal Colleges
Anesthesiology, Pharmacology & Therapeutics	Andie Sha (Assistant Manager, Faculty HR)
Dermatology & Skin Science	First point of contact for Faculty Recruitments
Emergency Medicine	PIRL Packages for Vice Dean, Academic/Dean Approval
Orthopedics	Paid Term Appointments
Obstetrics & Gynaecology	PDF and RA Re/appointments, Issues Management and Exceptions
Ophthalmology & Visual Sciences	Clinical Fellows
Pathology & Laboratory Medicine	Clinical Faculty Issues Management
Psychiatry	Clinical Faculty Affairs
Radiology	Chairs/Professorships/Distinguished Scholars
School of Biomedical Engineering	Salary Awards
School of Population & Public Health	BC and Royal Colleges
Urologic Sciences	
Education (MEDU, MEDP, etc.)	
All Department and Schools	Alyssa Gamberg (Manager, Faculty Appointments and Recruitment)
	Oversight on Assistant Managers, Faculty HR portfolio (as above)
	Oversight on high profile recruitments (CRC's, CERC's, PEC's, etc.)
	Training and Development for Distributed Faculty HR
Emergency Medicine	Alyssa Piperni (Manager, Faculty HR)
Medicine	Full-time Academic Appointments (Post-Recruitment)
Occupational Science & Occupational Therapy	Partner Faculty
Ophthalmology & Visual Sciences	Promotion and Tenure Reviews
Orthopedics	Secondments
Physical Therapy	Advises on intricate and unusual faculty HR issues
Centres and Institutes	
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For any Promotion & Tenure Questions/ Files:	
Pathology & Laboratory Medicine	
Pediatrics	1
Pediatrics Audiology & Speech Sciences	Jane Zhang (Manager, Faculty HR)
Pediatrics Audiology & Speech Sciences Anesthesiology, Pharmacology & Therapeutics	Full-time Academic Appointments (Post-Recruitment)
Pediatrics Audiology & Speech Sciences	

Dermatology & Skin Science	Secondments
Family Practice	Advises on intricate and unusual faculty HR issues
Medical Genetics	Advises of intricate and unusual faculty fix issues
Obstetrics & Gynaecology	
Psychiatry	
Radiology	
School of Biomedical Engineering	
Surgery	
Urologic Sciences	
Education (MEDU, MEDP, etc.)	
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For any Promotion & Tenure Questions/ Files:	
School of Population & Public Health	
Pathology & Laboratory Medicine	Amy Tsang for Tammy Louis (Manager, Faculty HR) – Anticipated return
Pediatrics	July 2024
School of Population & Public Health	Full-time Academic Appointments (Post-Recruitment)
	Partner Faculty
	Secondments
	Advises on intricate and unusual faculty HR issues
	Faculty HR Projects
All Units	Amy Tsang (Senior Manager, Faculty HR)
	Team Management and Operations
	Faculty-Wide Practices and Procedures
	Projects and Strategic Initiatives
	Oversight for Senior Leader Recruitments, Appointments and Reviews
All Units	Nicole Bell (Manager, Searches and Reviews)
	Hasini Kalansuriya (Assistant, Searches and Reviews)
	Senior Leaders Recruitment/Appointment/Reappointment/Review
	Administrative Leave Requests
	Department and School Internal and External Reviews
All trees	Centres/Institutes Internal and External Reviews
All Units	Christine Speers (Organizational Development, HR Manager)
	Organizational Development Strategic Projects and Initiatives
	Human Resources Manager, Staff HR Dean's Office Awards and Recognition
	Equity, Diversity and Inclusion Projects and Initiatives
	Learning and Development, Mentorship, Engagement, and other
	Faculty and Staff HR Projects
Client Services—HR	Margarita Reyes (HR Manager, Client Services)
Charles Services The	Jessy Lee (HR Coordinator, Client Services)
	Natalia Kerechanyn (HR Assistant, Client Services)
	HR Backfill for depts/schools/centres (on cost recovery basis)
	Substantial depths, serious, certaines (on cost recovery substantial