The University of British Columbia

Faculty of Medicine

**2024 APPLEGARTH STAFF SERVICE AWARDS**

**NOMINATION FORM**

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| Category: |
| Please check  M&P  Secretarial/Clerical  Non-Union Technicians & Research Assistants | | | | | | | | |
| Nominee’s name: | | |
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| Nominee’s Title/Position and Department/School: | | | | | |
|  | | | | | | | | |
| Nominee’s Address (business): | | | |
|  | | | | | | | | |
| Nominee’s Phone: | |  | | | Email: | |  |

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| Nominator’s name: | |
|  | | | | | | |
| Nominator’s Title/Position and Department/School: | | | | |
|  | | | | | | |
| Nominator’s Address (business): | | |
|  | | | | | | |
| Nominator’s Phone: |  | | | Email: | |  |
| Nominator’s Signature: |  | | | Date: | |  |

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| Please include a citation that summarizes the candidate’s major achievements (limit: 100 words) |
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| How has the nominee excelled in the fulfilment of their role in service to the Faculty? Please consider illustrating with examples in some/all of the following areas: how has the individual exceeded expectations; demonstrated initiative, creativity and resourcefulness in their work; improved value, sustainability and efficiency of the services they provide etc.? Please consider outlining the normal scope of the nominee’s work in your response for contextual background. (limit: 500 words) |
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| How has the nominee demonstrated commitment to the well-being of colleagues e.g. supporting their needs and professional development, contributing significantly to the development of a professional, positive and respectful work environment etc.? (limit: 300 words) |
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| How has the nominee exhibited and promoted commitment to the vision, mission and values of their team, unit and the Faculty? (limit: 300 words) |
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**Have you included the following materials in the nomination package?**

References (no more than three) from colleagues, students, and/or supervisors. References are to be completed using the reference forms found on MedNet (*in lieu of letters*).

Completed nomination packages should be submitted **electronically** to the FOM Governance and Recognition team, at [fom.recognition@ubc.ca](mailto:fom.recognition@ubc.ca) **no later than 4:00 pm on June 14, 2024 (strict deadline)**.

If you have any questions, please contact FOM Recognition at [fom.recognition@ubc.ca](mailto:fom.recognition@ubc.ca).