The University of British Columbia

Faculty of Medicine

**2024 APPLEGARTH STAFF SERVICE AWARDS**

**NOMINATION FORM**

|  |
| --- |
| Category: |
| Please check [ ]  M&P [ ]  Secretarial/Clerical [ ]  Non-Union Technicians & Research Assistants |
| Nominee’s name: |
|  |
| Nominee’s Title/Position and Department/School: |
|  |
| Nominee’s Address (business): |
|  |
| Nominee’s Phone: |  | Email: |  |

|  |
| --- |
| Nominator’s name: |
|  |
| Nominator’s Title/Position and Department/School: |
|  |
| Nominator’s Address (business): |
|  |
| Nominator’s Phone: |  | Email: |  |
| Nominator’s Signature: |  | Date: |  |

|  |
| --- |
| Please include a citation that summarizes the candidate’s major achievements (limit: 100 words) |
|  |

|  |
| --- |
| How has the nominee excelled in the fulfilment of their role in service to the Faculty? Please consider illustrating with examples in some/all of the following areas: how has the individual exceeded expectations; demonstrated initiative, creativity and resourcefulness in their work; improved value, sustainability and efficiency of the services they provide etc.? Please consider outlining the normal scope of the nominee’s work in your response for contextual background. (limit: 500 words) |
|  |

|  |
| --- |
| How has the nominee demonstrated commitment to the well-being of colleagues e.g. supporting their needs and professional development, contributing significantly to the development of a professional, positive and respectful work environment etc.? (limit: 300 words) |
|  |

|  |
| --- |
| How has the nominee exhibited and promoted commitment to the vision, mission and values of their team, unit and the Faculty? (limit: 300 words) |
|  |

**Have you included the following materials in the nomination package?**

[ ]  References (no more than three) from colleagues, students, and/or supervisors. References are to be completed using the reference forms found on MedNet (*in lieu of letters*).

Completed nomination packages should be submitted **electronically** to the FOM Governance and Recognition team, at fom.recognition@ubc.ca **no later than 4:00 pm on June 14, 2024 (strict deadline)**.

If you have any questions, please contact FOM Recognition at fom.recognition@ubc.ca.