

Teaching Tracking and Payment Schedule – 2024/25 Overview

Tracking Period

Exception & Validation

Verify

Statement

Financial

Authorization & Payment Processing

Tracking Period

Exception & Validation

Verify

Statement

Financial

Authorization & Payment Processing

Delivery Period
Apr 1 – Jun 30

Tracking Period

Exception & Validation

Verify

Statement

Financial

Authorization & Payment Processing

Delivery Period
Jul 1– Sept 30

Tracking Period

Exception & Validation

Verify

Statement

Financial

Authorization

& Payment

Processing

Delivery Period
Oct 1 – Dec 31

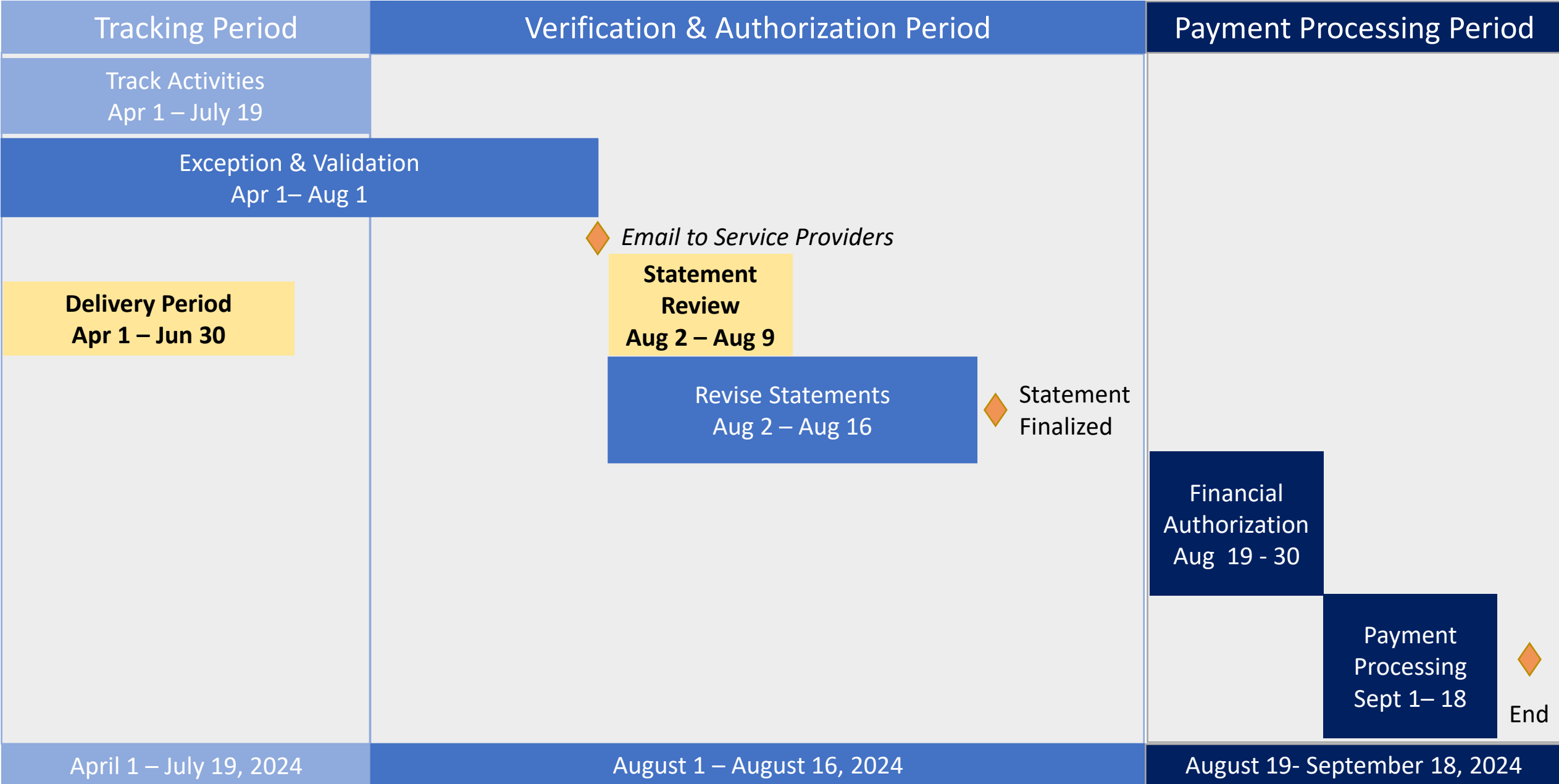
Delivery Period
Jan 1 – Mar 31

Apr-2024	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan-24	Feb	Mar	Apr	May	Jun
2024/2025 Q1			2024/2025 Q2			2024/2025 Q3			2024/2025 Q4			2025/2026 Q1		

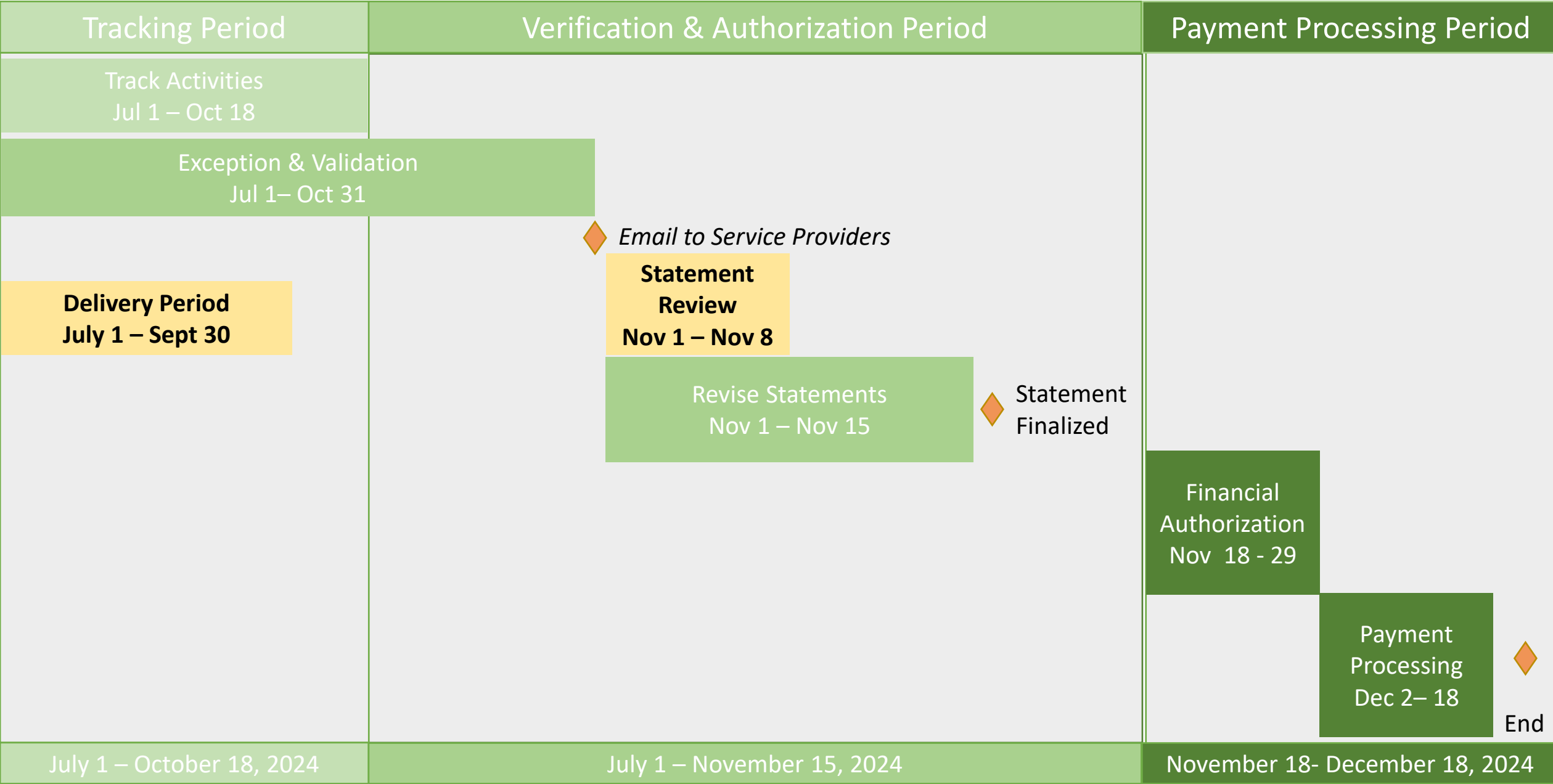
2024/2025 KEY QUARTERLY DATES

Activity	Duration	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
		Start Date	End Date	Start Date	End Date	Start Date	End Date	Start Date	End Date
Track Activities <i>Activity Tracker</i>	Delivery Period + 3 Weeks	Apr 1, 2024	Jul 19, 2024	Jul 1, 2024	Oct 18, 2024	Oct 1, 2024	Jan 17, 2025	Jan 1, 2025	Apr 18, 2025
Exception & Validation <i>Exception Approver & Activity Validator</i>	Delivery Period + 5 Weeks	Apr 1, 2024	Aug 1, 2024	Jul 1, 2024	Oct 31, 2024	Oct 1, 2024	Jan 30, 2025	Jan 1, 2025	May 1, 2025
Review Statement <i>Service Provider</i>	1 Week	Aug 2, 2024	Aug 9, 2024	Nov 1, 2024	Nov 8, 2024	Jan 31, 2025	Feb 7, 2025	May 2, 2025	May 9, 2025
Revise Statements <i>Department</i>	2 Weeks	Aug 2, 2024	Aug 16, 2024	Nov 1, 2024	Nov 15, 2024	Jan 31, 2025	Feb 14, 2025	May 2, 2025	May 16, 2025
Financial Authorization & Payment Processing <i>Financial Approver & Payment Manager</i>	4 Weeks	Aug 19, 2024	Sept 18, 2024	Nov 18, 2024	Dec 18, 2024	Feb 17, 2025	Mar 19, 2025	May 19, 2025	Jun 18, 2025

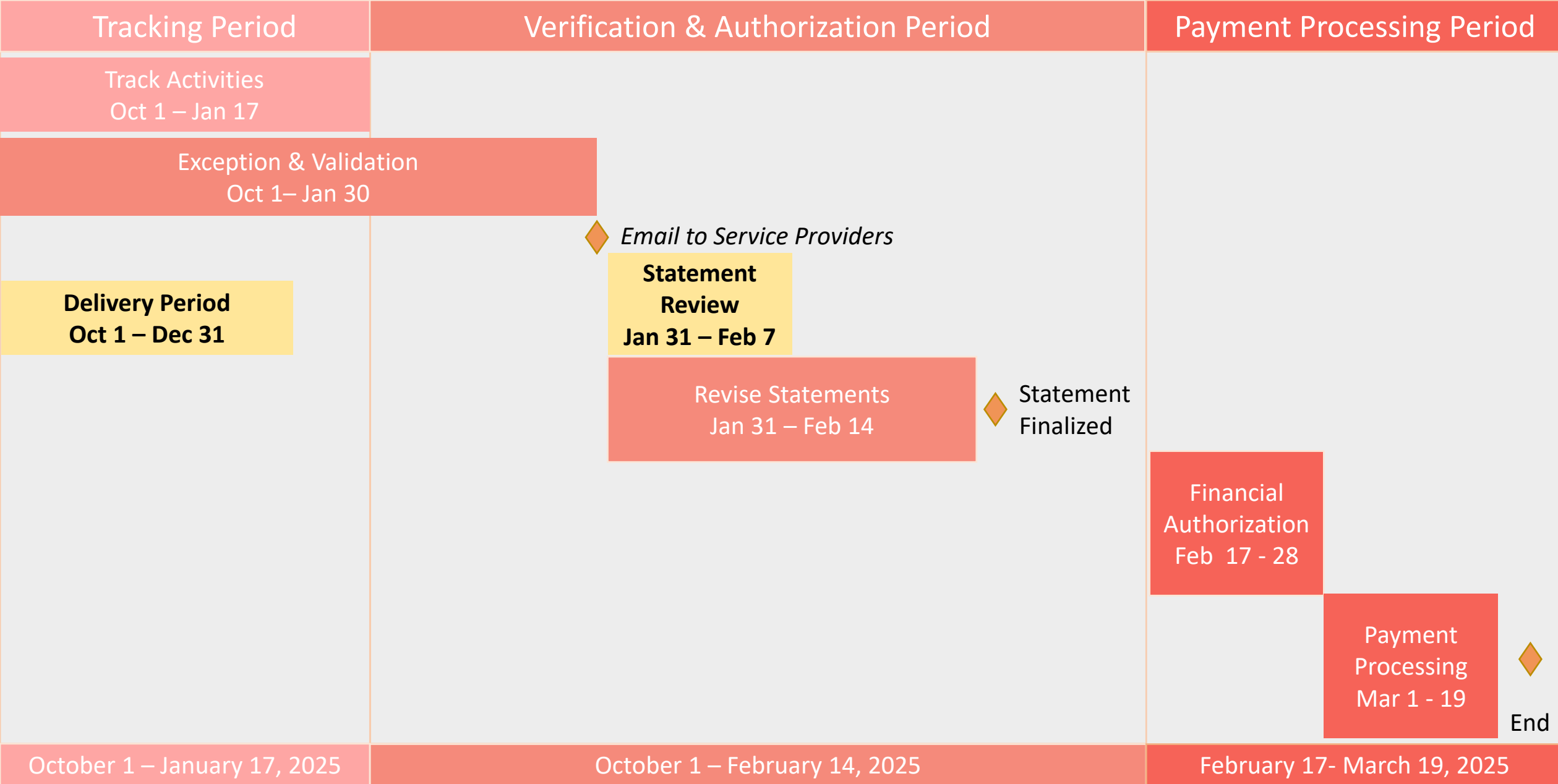
QUARTER 1 – FS 24/25



QUARTER 2 – FS 24/25



QUARTER 3 – FS 24/25



QUARTER 4 – FS 24/25

